

1:20 pm

GOVERNMENT OF MEGHALAYA

SPORTS AND YOUTH AFFAIRS DEPARTMENT

NOTIFICATION

Dated: Shillong, the 25th of June 2025

No. SYA.28/2023/205- The Governor is pleased to constitute the Local Organising Committee (LOC) for the planning and organisation of the Durand Cup 2025 in Shillong, Meghalaya with the following members:

Executive Committee:

S.No	Members	Designation
1	Shri. Shakliar Warjri, Minister I/c, Sports and Youth Affairs Department	Chairperson
2	Dr. Vijay Kumar D. (IAS), Commissioner and Secretary, Sports & Youth Affairs Department, Government of Meghalaya	Co - Chairperson
3	Smti. R.M. Kurbah (IAS), Deputy Commissioner, East Khasi Hills District	Member
4	Shri. Vivek Syiem, (IPS), Superintendent of Police, East Khasi Hills	Member
5	Superintendent of Police (City), East Khasi Hills District	Member
6	Shri. Richard Yanthan (IAS), Joint Secretary, Sports and Youth Affairs Department	Member
7	Shri. D. D. Shira (MCS), Director, Sports and Youth Affairs Department	Member Secretary
8	Superintendent of Police (Traffic), East Khasi Hills District	Member
9	Director of Tourism (or a nominated representative)	Member
10	Director of Arts & Culture (or a nominated representative)	Member
11	Director of Health and Family Welfare (or a nominated representative)	Member
12	Director, (Distribution) Meghalaya Energy Corporation Ltd. Welfare (or a nominated representative)	Member
13	Shri. B. S. Sohliya, Director, Information and Public Relations (DIPR)	Member
14	Sh. David D. Sangma (IAS), Commissioner of Transport,	Member
15	Sh. Bibat Syiem, Chief Engineer, State Sports Council Meghalaya (SSCM)	Member
16	Sh. P. Boro, CEO, Shillong Municipal Board.	Member
17	Chief Engineer PWD (Standard) (or a nominated representative)	Member
18	Representative of the Senior Informatics Centre (NIC) (or a nominated representative)	Member
19	Shri. Hamletson Dohling, President, Meghalaya Football Association (MFA)	Member
20	Shri. P.B. War Nongbri, Assistant Director, Sports and Youth Affairs Department	Member
21	Shri. K. Passah, Assistant Director, Sports and Youth Affairs Department	Member
22	Representative from the Indian Army, Durand Cup Organising Committee (DC-OC)	Member

Terms of Reference:

The Committee shall be responsible for the monitoring and supervision of the Host city Local Organising Committee (LOC) pertaining to the planning and organisation of the Durand Cup 2025; the duties include (but not limited to)

1. Overview of the Venue Readiness of the J.N. Stadium, Polo Grounds and ensuring its availability and compliance for the Durand Cup matches to be held in Shillong.
2. Support in organisation of the events associated with the Durand Cup such as Trophy Tour and Opening Ceremony.
3. Support in providing necessary infrastructure and service support for the successful organisation of the Durand Cup matches to be held in Shillong.
4. Monitoring and approval of all the expenditure incurred in supporting of the planning and organisation of the Durand Cup matches to be held in Shillong.

Technical Committee:

S.No	Members	Designation
1	Shri. Hamletson Dohling, President, Meghalaya Football Association	Chairperson
2	Shri. Sunesh Syiem, General Secretary, Meghalaya Football Association	Member Secretary
3	Assistant Director, Sports and Youth Affairs Department	Member
4	Representative of the Indian Army	Member
5	Sh. KhlainPyrkhat Syiemlieh, Junior Football Coach, DSYA	Member
6	Junior Football Coach, Ri-Bhoi District	Member
7	Representative from MFA	Member

Terms of Reference:

The Committee shall be responsible for the planning and implementation of the undermentioned broad scope (but not limited to) pertaining to the planning and organisation of the Durand Cup 2025:

5. To ensure delivery of the Sport Competitions at the highest level possible.
6. Providing policy and operational support for Football, including regulations for sports, provision of equipment, training facilities etc.
7. Cross collaboration with other sub-committees of the LOC for the deliverance of the required goods and services for the successful conduct of the sport competition in accordance with the NSF guidelines.
8. Planning and implementing the presentation of all matchdays through the coordinated use of announcements, music, video, scoreboards, lighting and entertainment.
9. Assessment and utilisation of existing sports equipment available with the state sports department, state associations and procurement of additional NSF certified sports equipment for the conduct of the tournament.

Accommodation Committee:

S.No	Members	Designation
1	Shri. Philip F. Tariang, Assistant Director, Department of Tourism, Government of Meghalaya	Chairperson
2	Smti. Balarina Syiem, District Sports Officer, West Khasi Hills District, Nongstoin	Member Secretary
3	Smti. Phindarilyne Lyndem, PTI, O/o the DSO, Jowai	Member
4	Shri. Jimmy Shadap, Junior Boxing Coach, O/o DSO, Tura	Member
5	Smti. Eranicles Syiem, Junior Badminton Coach, DSYA	Member
6	Representative of the Indian Army	Member

Terms of Reference:

The Committee shall be responsible for the planning and implementation of the undermentioned broad scope (but not limited to) pertaining to the planning and organisation of the Durand Cup 2025 in Shillong:

1. Estimating, allocating and ensuring provision of adequate lodging facilities to stakeholder groups, including Athletes and Team officials, VIPs, AIFF Officials, Indian Army Delegates and other officials, while accommodating their preferences for quality services and convenience.
2. To negotiate and enter into agreements/MOUs with Hotels/Guest Houses/Resorts for the provision of rooms for the stakeholders of the games and finalising the budget.
3. Conducting training sessions for accommodation partners on accommodation guidelines, guest related services e.g., Guest Welcome and the Games planning process and reporting structure.
4. Booking and ensuring end-to-end accommodation management service for all the relevant stakeholders as agreed between the DSYA, Govt. of Meghalaya and the Durand Cup Organising Committee (DC-OC).
5. Coordinating with all accommodations for briefing of their staffs on protocols, check-in and check-out as well as utilisation of facilities within the hotels such as food, conference rooms, laundry etc.

Catering Committee:

S.No	Members	Designation
1	Shri. K. Passah, Assistant Director, Sports and Youth Affairs Department	Chairperson
2	Shri. O. Mawthoh, DSO, East Khasi Hills District	Member Secretary
3	Representative from the Indian Army	Member
4	Food Safety Officer, East Khasi Hills District	Member
5	Shri. Benningstar Lyngkhai, Junior Athletic Coach, O/o DSO Mawkyrwat	Member
6	Shri. Richmond Swet, PTI, O/o DSO, Khliehriat	Member

Terms of Reference:

The Committee shall be responsible for the planning and implementation of the undermentioned broad scope (but not limited to) pertaining to the planning and organisation of the Durand Cup 2025 in Shillong:

1. End to end planning, coordination, delivery, and contract negotiation/management necessary to deliver the highest possible value for money. This includes quality standards of food, beverage, service, and hospitality to all customer groups at all venues, accommodation venues, hospitality sites and agreed special events, associated with the tournament.
2. Planning, monitoring and coordination of food and beverage services to all constituent groups, at all competition and non-competition venues.
3. Meeting the special dietary requirements of its user groups in the best possible manner, taking into consideration parameters such as quality of products, adequate quantity, variety, duration of catering, cost etc.
4. Assisting in identification and selection of the right catering contractors/suppliers and monitoring service levels.

5. Manage food safety, in tandem with the Health & Hygiene Department of State, to eliminate health risks like food poisoning etc.
6. Maximise revenue opportunities from catering sales (Spectator concessions etc.)
7. Manage the catering contractors ensuring the provision of food and beverage services are in line with agreed service levels.

Ceremonies & Branding Committee:

S.No	Members	Designation
1	Shri. Richard Yanthan (IAS), Joint Secretary, Sports and Youth Affairs Department	Chairperson
2	Shri. D. D. Shira (MCS), Director, Sports and Youth Affairs Department	Co-Chairperson
3	Smti. Darlene Khonglam, Sports Officer (HQ), Directorate of Sports and Youth Affairs.	Member Secretary
4	Smti. Linza F. Syiem, DSO, Resubelpara	Member
5	Representative from the Indian Armed Forces	Member
6	Representatives from the Meghalaya Football Association	Member
7	Representatives from the Event Management Agency (EMA)	Member
8	Smti. Bansaralin Dhar, Junior Archery Coach, DSYA	Member
9	Representative from SSCM	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operation for the Opening/Closing Ceremonies, Promotional events, Trophy Tour and other related events relating to the Durand Cup, 2025 in Shillong; the activities including (but not limited to):

1. Conducting the Trophy Tour, Opening Ceremony at the inaugural match, and any relevant felicitations in coordination with the Durand Cup Organising Committee.
2. Upholding the traditions of Meghalaya and its cultural heritage at the ceremonies.
3. Coordination with the appointed vendor to oversee branding across the city and branding within the stadium in addition to the branding undertaken by the LOC Event Management Agency (EMA).
4. Overseeing all ceremony activities enacted by the Department EMA.
5. Creating and maintaining the Guest List for all VIP's attending any matches in Shillong, in coordination with the Indian Army.
6. Coordination and management for Half Time programs for all matches in Shillong.
7. Coordinating with the Branding designers and getting them approved from the DC-OC and the LOC.
8. Overseeing all branding works and installations done by the EMA and MyMeg all around Shillong and the J.N. Stadium.

Media Committee:

S.No	Members	Designation
1	Director, Information and Public Relations	Chairperson
2	PR Officer, Department of Information and Public Relations	Member Secretary
3	Shri. Damang Syngkon, DSO, Mawkyrwat	Member
4	Representative from the Indian Army	Member
5	Representative from DIPR	Member
6	Representative from the MyMeg Team	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operation for the Media, Publicity and Branding operations relating to the Durand Cup, 2025 in Shillong; the activities including (but not limited to):

1. Promoting a positive image of the state by working closely with the state media and other official medias relating to the tournament and ensuring their support and involvement in the tournament.
2. Management of the media activities at the main Media Centre, Venue Media Centres, Competition Venue and other related places.
3. Creation, Vetting and disbursement of all press releases, notes, and promotional materials related to the tournament, as well as all additional Government communication related to the Durand Cup 2025.
4. Coordinating with the LOC EMA for the management of the 'Mixed Zones' at the competition venue.
5. Developing an effective marketing program in coordination with activities of the LOC EMA to position the event as a prestigious, exiting 'must attend' for potential attendees.
6. Ensuring dissemination of key information (match dates, ticket collections, notices and announcements for the match, etc) as broadly to the people of Meghalaya as possible.
7. Coordination with the Department for any other Media and related Promotional activities.

Medical Committee:

S.No	Members	Designation
1	Director of Health Services, Meghalaya, Shillong	Chairperson
2	Joint Director of Health Services, Meghalaya, Shillong	Co-Chairperson
3	District Medical and Health Officer, East Khasi Hills District	Member Secretary
4	Shri. Larry Kharpran, Junior Boxing Coach, O/o DSO, Shillong	Member
5	Representative from the Indian Army	Member
6	Representative from the Meghalaya Football Association	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operation for the Medical Operations relating to the Durand Cup, 2025 in Shillong; the activities including (but not limited to):

1. Creating of all Medical Protocols for the tournament.
2. Ensuring prompt and efficient first aid and emergency medical services for all the stakeholders of the tournament.
3. Deployment of trained medical professionals (Medical Partner Coordinator from the hospital/medical partner, Medical Intensivists like Ambulances, FOP Rapid Response Teams, Player Medical Rooms, Spectator Medical Rooms, Ambulance Staffs (including drivers), First Aid Kiosk Staff, Stretcher bearers etc) at the venue and related requirements at the training venue.
4. Setting up of 24-hour medical services at the team Hotels.
5. Provision of ALS ambulances and BLS ambulances during the match days and team practices days.
6. Identification and association with all hospitals around the vicinity of the J.N. Stadium.

Protocol Committee:

S.No	Members	Designation
1	ADC, East Khasi Hills District (to be nominated by the DC Office, EKH)	Chairperson
2	Shri. Bobby Wahlang, State Liaison Officer, Shillong, Meghalaya	Member Secretary
3	Representative of the DSYA	Member
4	Deputy State Protocol Officer, Shillong, Meghalaya	Member
5	Representative of the Indian Army	Member
6	8 nos of Protocol Officers – To be nominated by the DC Office, EKH	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operation for the Protocol Management relating to the Durand Cup, 2025 in Shillong; the activities including (but not limited to):

1. Coordination with the Ceremonies Committee and Venue Development & Operations Committee for all VIP Management before and during the matches.
2. Managing any protocol-related requirements for Chief Guests, Guests of Honors, such as National Anthems, Flag hoisting and award presentations.
3. Coordination with the State Government and the Durand Cup Organising Committee for the state guest's protocol.
4. Acting as the point of contact for the teams, officials and VIP's regarding protocol matters.
5. Keeping records of all protocol activities and guests for the future references and historical documentation.

Reception and Accreditation Committee:

S.No	Members	Designation
1	Smti. Stephanie Rapsang, DSO, Khliehriat	Chairperson
2	Smti. Marcia Dohling, Junior Coach Boxing, O/o DSO, Ri-Bhoi	Member Secretary
3	Representative from the DC Office, EKH	Member
4	Representative from the Indian Army	Member
5	Representative from the MFA	Member
6	Representative from the EMA	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operation for the Reception and Accreditation operations and management relating to the Durand Cup, 2025 in Shillong; the activities including (but not limited to):

1. Creation of complete list for State Government Accreditation.
2. Monitor and oversee all the related activities done by the hired EMA including supporting in the implementation of Accreditation management on behalf of the government.
3. Support the Protocol Committee in the escort and support of all the VIP requirements.
4. Coordinate with the DC-OC regarding all Reception and Accreditation related areas.

Safety and Security Committee:

S.No	Members	Designation
1	Superintendent of Police, East Khasi Hills District	Chairperson
2	Shri. Losterwell Nongpluh (MPS) Superintendent of Police – Security, Special Branch, Shillong	Co-Chairperson
3	ADC, East Khasi Hills District (To be nominated by the DC, East Khasi Hills District)	Member Secretary
4	Superintendent of Police (City), East Khasi Hills District	Member
5	Superintendent of Police (Traffic), East Khasi Hills District	Member
6	Superintendent of Police (F&ES), East Khasi Hills District	Member
7	Representative from the State Disaster Management Authority, Meghalaya (SDMA), Shillong	Member
8	Representative from the State Disaster Response Force, Meghalaya (SDRF), Shillong	Member
9	Representative from the Police Department	Member
10	Representative from the Indian Army	Member
11	Representative from SSCM	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operation for the Safety and Traffic Control operations and management relating to the Durand Cup, 2025 in Shillong; the activities including (but not limited to):

1. Providing a cohesive framework for tournament security with effective security services to all tournament participants and visitors within budget.
2. Developing and implementing Emergency Evacuation Protocols for Players, Officials, VIP's, Media, Spectators and Workforce.
3. Providing a robust security organisation, infrastructure and process aligned to relevant security & intelligence agencies to ensure a safe tournament experience to all stakeholders in and around competitive and non-competitive venues and city.
4. Coordinating initiatives with all relevant security agencies to deliver effective, professional, unobtrusive, friendly and helpful security for all the tournament stakeholders.
5. Assessment of existing security equipment and procurement of additional security and surveillance systems i.e DFMD's HHMD, Boom Barriers etc under budget.
6. Bump in/bump out of all security and surveillance equipment at the competition and non-competition venues.
7. Security Personnel planning, development and management at the competition and non-competition venues.
8. Coordination for all traffic protocols for safe travel of the participants throughout the tournament.
9. Coordinate with the Ticketing Committee, Ceremonies and Venue Operations for crowd control and other relevant stadium movement and smooth operations.

Ticketing Committee:

S.No	Members	Designation
1	Shri. Richard Yanthan (IAS), Joint Secretary, Sports and Youth Affairs Department	Chairperson
2	ADC, East Khasi Hills District (To be nominated by the DC, East Khasi Hills District)	Co-Chairperson
3	Shri. P.B. War Nongbri, Assistant Director, Sports and Youth Affairs Department	Member Secretary
4	Shri. Sunesh Syiem, General Secretary, Meghalaya Football Association	Member
5	Representative from the Indian Army	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operations of the Ticketing Operations for the Durand Cup, 2025 in Shillong, the activities including (but not limited to):

1. Onboarding of the Ticketing Agency for the matches.
2. Finalising the Ticketing Manifest with the Ticketing Agency.
3. Coordinating with the Venue Development and Branding team in setting up the Ticketing Box-Office across the city.
4. Ensuring all stakeholders receive tickets and adequate number of tickets be released for the general public to buy.
5. Coordinating with the Security and Protocol team in finalising all Entry/Exit gates at the Stadium.
6. Planning and coordination with the Venue Development team, Security team, Ticketing Agency, Branding team and the Event Management Agency in setting up all the Ticketing related Branding, Signages, Entry gates and finalising the spectator flow into the stadium.

Transport Committee:

S.No	Members	Designation
1	Commissioner of Transport, Shillong, Meghalaya	Chairperson
2	Assistant Commissioner of Transport, Shillong, Meghalaya	Co-Chairperson
3	Shri. Bobby L. Nongbet, DSO, Ri-Bhoi	Member
4	Representative from the Indian Army	Member
5	Shri. Hilbert Nongbri, Pool Officer, o/o the Commissioner of Transport, Shillong, Meghalaya	Member Secretary
6	Shri. Donkumar Kharjana, Junior Athletics Coach, O/o DSO, Nongstoin	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operation of the Transport Management relating to the Durand Cup, 2025 in Shillong; the activities including (but not limited to):

1. Creation of the Transport Matrix for the tournament.
2. Allocation of transport eligibility for all stakeholders associated with the Durand Cup.
3. Organisation of car, busses and LMV's for workforce and other required stakeholders.

4. Support in the tournament logistics for any other transportation requirements within the state.
5. Overseeing of Fuel management and vehicle cleanliness/maintenance by the vendors.

Venue Development and Operations Committee:

S.No	Members	Designation
1	Shri. Bibat Syiem, Chief Engineer, State Sports Council Meghalaya	Chairperson
2	Shri. Phrangki Pale, Project Engineer, State Sports Council Meghalaya	Member Secretary
3	Shri. Cliff Nongrum, Meghalaya Football Association	Member
4	Representative from the MePdCL	Member
5	Representative from the Shillong Municipality Board	Member
6	Representative from the SSCM	Member
7	SIO, NIC	Member
8	Representative from the DSYA	Member
9	Representative from the Indian Army	Member
10	Representative from the EMA	Member

Terms of Reference:

The Committee shall be responsible for the end-to-end planning and operation for the Venue Development and Operations relating to the Durand Cup, 2025 in Shillong; the activities including (but not limited to):

1. Repairs and renovations for the tournament and training venues.
2. Set-up of internet services, ICT Equipment, and other requirements in coordination with the Durand Cup Organising Committee (DC-OC) and the Local Organising Committee (LOC).
3. Set-up of overlay structures/Bio-Toilets in coordination with the DC-OC and LOC.
4. Providing proper light and structures wherever required all over the tournament and training venues.
5. Preparation of Venue Layouts/Operational Plans.
6. Ensuring supply of water, power and waste management for each venue.
7. Resolution and escalation of any Venue Development specific issues.
8. Monitoring of Overlays vendor activity and validation of work, validation of bills submitted.
9. Monitoring of cleaning and waste management services for all the tournament and training venues.

Ernst & Young (EY) Sports Consultants to assist all functional Committees in overall coordination.

Sd/-

(Dr. Vijay Kumar D, IAS)

Commissioner and Secretary

Sports and Youth Affairs Department

1: 20 pm,

Memo No: SYA/28/2023/205 – A,

Dated: Shillong, the 25th of June, 2025.

Copy to:

1. The P.S to the Chief Minister for kind information of the Chief Minister.
2. The P.S to the Minister in charge, Sports and Youth Affairs for kind information of the Minister.
3. The P.S to the Chief Secretary for kind information of the Chief Secretary.
4. The P.A to the Commissioner and Secretary, Sports and Youth Affairs Department for kind information and necessary action.
5. The Joint Secretary, Sports and Youth Affairs Department for kind information and necessary action.
6. The Deputy Commissioner, East Khasi Hills District, Shillong for kind information and necessary action.
7. The Director, Sports and Youth Affairs, Meghalaya, Shillong.
8. The Superintendent of Police, East Khasi Hills District, Shillong.
9. The Superintendent of Police (City), East Khasi Hills District, Shillong.
10. The Director of Tourism, Meghalaya, Shillong.
11. The Director, Arts & Culture, Meghalaya, Shillong.
12. The Director, Health and Family Welfare, Meghalaya, Shillong.
13. The Director, (Distribution) Meghalaya Energy Corporation Ltd. Welfare, Meghalaya, Shillong.
14. The Director of Information and Public Relations (DIPR), Meghalaya, Shillong.
15. The Commissioner of Transport, Meghalaya, Shillong.
16. The Chief Engineer, State Sports Council Meghalaya (SSCM), Shillong.
17. The Chief Executive Officer, Shillong Municipal Board.
18. The Chief Engineer, PWD (Standard).
19. The President, Meghalaya Football Association (MFA)
- ✓ 20. The office of the Senior Informatics Centre (NIC), Meghalaya, Shillong.
21. All Members concerned.

By Order etc.,



Joint Secretary to the Govt. of Meghalaya
Sports and Youth Affairs Department