



**Open Tender Enquiry for Establishment & Operation of High-Performance Sports Science
Centre in Shillong, Meghalaya**

**DIRECTORATE OF SPORTS AND YOUTH AFFAIRS
GOVERNMENT OF MEGHALAYA**

Reference No.: DSYA/SPORTS.72/2025/105

Date: 16th January 2026

Contents

Notice Inviting Tender.....	4
1. Introduction.....	5
2. Disclaimer	5
3. Abbreviations.....	7
4. Definitions and Interpretations:	7
5. Terms of Reference for Service Provider	9
5.1 Key Objectives of the HPSSC	9
5.2 Key Functions of the HPSSC.....	10
5.3 Scope of Services.....	11
5.4 Human Resource(s) Requirement.....	15
6. Data Sheet	17
7. General Conditions of Contract	19
8. Technical Bid Submission and Qualification Criteria	21
9. Financial Bid	23
10. Scrutiny and Evaluation of Bids.....	24
11. Award of Contract & Signing of Agreement.....	27
12. Corrupt or Fraudulent Practices	28
13. Conflict of Interest among Bidders.....	29
14. Terms of Payment	29
15. Other Terms and Conditions of the Bid	30
16. Penalty	32
17. Patents, Copyrights & Intellectual Property Rights.....	33
18. Handover.....	33
19. Force Majeure.....	34
20. Dispute Settlement Mechanism.....	34
Draft Contract.....	36
Annexures	38
Annexure A - Tender submission letter	39
Annexure B - Format for Power of Attorney	41
Annexure C - Manufacturer's Authorization Form	42
Annexure D – Disclosure of Conflict of Interest	43

RFP for Establishment & Operation of High-Performance Sports Science Centre in Shillong, Meghalaya

Annexure E – Disclosure of Code of Integrity	44
Annexure F - Particulars of the Bidder.....	45
Annexure G – Inspection & Acceptance Certificate (For equipment related to Establishment & Operation of High Performance Sports Science Center at Shillong, Meghalaya)	46
Annexure H - Experience/ Performance Statement.....	47
Annexure I - Non-Blacklisting Undertaking.....	48
Annexure J – Financial Capacity	49
Annexure K – Format for Clarifications/ Comments	50
Annexure L – Bid Security Declaration Form.....	51
Annexure M – Terms of Reference (ToR).....	52
Annexure N – Format for Curriculum Vitae (CV).....	88

Notice Inviting Tender

1. This RFP is being issued by Directorate of Sports and Youth Affairs, Meghalaya for Establishment & Operation of High Performance Sports Science Center in Shillong, Meghalaya on such terms and conditions and technical specifications as set out in this RFP document.
2. The RFP document containing the details of qualification criteria, submission requirement, brief objective & scope of work can be downloaded from the Meghalaya e-procurement website <https://meghalayatenders.gov.in/nic gep/app> and DSYA official website <https://megsports.gov.in/> .
3. **Eligible firms/agencies/organizations may submit their bids in the prescribed format on the <https://meghalayatenders.gov.in/nic gep/app> portal ONLY as per date and time and instructions mentioned in data sheet.**
4. Directorate of Sports and Youth Affairs reserves the right to reject or accept all or any of the bids, or to hold, modify, withdraw or cancel the process or terminate the empaneled agency without assigning any reasons whatsoever. Directorate of Sports and Youth Affairs may terminate the RFP process at any time and without assigning any reason. Directorate of Sports and Youth Affairs makes no commitments, express or implied, that this process will result in a business transaction with anyone. This RFP does not constitute an offer by Directorate of Sports and Youth Affairs.
5. **For any technical related queries regarding bid submission in the portal please call at 24 x 7 Help Desk Number 0120-4001 002, 0120-4001 005, 0120- 4493395 and/or email to support-eproc(at)nic(dot)in**
6. Intending bidders are advised to regularly visit the Meghalaya e-Procurement website <https://meghalayatenders.gov.in/nic gep/app> and DSYA official website <https://megsports.gov.in/> before submission of tender; for any corrigendum / addendum/ amendment.

SD/-
Director
Sports and Youth Affairs
Govt. of Meghalaya

1. Introduction

The Department of Sports and Youth Affairs is the apex body in Meghalaya that governs all activities related to sports development in the State. Directorate of Sports and Youth Affairs promotes and develops sports activities in line with the Sports Policy and Sports Action Plan. As part of the continued effort towards sports development in the State, Directorate of Sports and Youth Affairs (DSYA) intends to set up a High Performance Sports Science Center for training of athletes. This state-of-the-art facility will integrate cutting-edge sports science, performance analysis, injury management, and athlete wellness services under one roof. By combining technology, research, and expert support, the Centre aims to nurture local talent and elevate performance standards.

2. Disclaimer

1. The information presented in this Request for Proposal (referred to as "RFP Document") or any subsequent documentation provided to Bidders by the Directorate of Sports & Youth Affairs (referred to as "DSYA, MEGHALAYA") or its representatives, employees, or advisors (collectively referred to as "Representatives"), is conveyed to Bidders under the terms and conditions outlined in this RFP Document and any additional terms and conditions accompanying such information.
2. This RFP Document does not constitute an agreement, offer, or invitation by the Representatives to any party other than qualified entities eligible to submit their Proposal ("Bid"). Its purpose is to furnish Bidders with information to aid in formulating their Proposal. Not all information required by each Bidder may be included herein. This document may not suit all individuals, and it is impractical for DIRECTORATE OF SPORTS & YOUTH AFFAIRS, MEGHALAYA representatives to assess the investment objectives, financial status, and needs of every party who utilizes it. Each Bidder is encouraged to conduct their own inquiries and assessments, verifying the accuracy, reliability, and completeness of the information provided herein. Additionally, where necessary, seek independent advice from appropriate sources.
3. The Representatives do not provide any representation or warranty, and assume no liability under any law, statute, rules, or regulations regarding the accuracy, reliability, or completeness of the RFP Document.
4. The Representatives reserve the right, at their absolute discretion and without any obligation to do so, to update, amend, or supplement the information in this RFP Document.

5. The Bidder must ensure that the RFP document they have downloaded is complete in all aspects, including any annexures and attachments. If any part of the document is found to be missing, the Bidder is required to promptly notify DSYA at the following address:

Directorate of Sports & Youth Affairs, JN Sports Complex, Polo Ground, Shillong, Meghalaya – 793001, Email- dsyamegh@gmail.com

6. Failure to provide notification by the last date for submission of Pre-Proposal queries shall be construed as acknowledgment that the RFP Documents received by the Bidder are complete in all respects and that the Bidder is fully satisfied with the RFP Documents.
7. No extension of time will be granted to any Bidder for the submission of its Proposal on the basis that the Bidder did not acquire the complete set of the RFP document.
8. This RFP and its contents are confidential and privileged, intended solely for the exclusive use of the Bidder to whom it is issued. The recipient shall not copy or distribute this RFP to third parties, except as required by Applicable Law or in confidence to the recipient's professional advisors, who must be bound by confidentiality restrictions at least as strict as those contained in this RFP. If the recipient decides not to proceed with participation in the Bidding Process for any reason after receiving the RFP, they and their professional advisors must maintain the confidentiality of this RFP and its information at all times.
9. DSYA reserves the right, at its absolute discretion and without obligation, to update, amend, or supplement the statements, information, assessments, or assumptions within the RFP documents at any point during the RFP process. Any such changes will be communicated to the agencies via email.
10. Bidders or any third party are not entitled to object to the changes, modifications, additions, or alterations outlined, whether explicitly or implicitly. Any objection raised by the Bidder will render their Bid liable for rejection by DSYA, MEGHALAYA. Additionally, objections from third parties will be considered as an infringement on the confidentiality and privileged rights of DSYA regarding this RFP.
11. DSYA retains the unilateral right, without any obligation or liability, to accept or reject any or all Proposals at any point during the RFP process, without the need for explanation. The determination made by DSYA in this regard shall be conclusive and obligatory.
12. Bidders are prohibited from making any public announcements regarding the RFP process or the RFP document. Any public announcements related to the RFP process or this RFP must be made exclusively by DSYA, MEGHALAYA. Any violation of this provision by a Bidder will be considered non-compliance with the terms and conditions of this RFP and may result in the rejection of the Proposal. DSYA, MEGHALAYA's decision in this matter shall be final and binding on the Bidder.

13. In responding to the RFP, the Bidder acknowledges and agrees that they have fully reviewed and understood the terms and conditions outlined in the RFP. The Bidder expressly waives any claims in relation to the understanding or satisfaction of these terms and conditions.
14. The Bid is strictly unconditional and non-transferable.

3. Abbreviations

EMD	Earnest Money Deposit
ESI	Employee's State Insurance
FY	Financial Year
GCC	General Conditions of Contract
GST	Goods and Services Tax
GSTIN	GST Identification Number
GSTR	GST Returns
I/C	In-Charge
IFSC	Indian Financial System Code
INR	Indian Rupee / legal tender currency of India
IT	Income Tax
JV	Joint Venture
LD	Liquidated Damages
LLP	Limited Liability Partnership
LOA	Letter of Award
NEFT	National Electronic Funds Transfer
RFP	Request for Proposal
PAN	Permanent Account Number
RTGS	Real Time Gross Settlement
SCC	Special Conditions of Contract

4. Definitions and Interpretations:

1. The terms and expressions starting with capital letters and defined in this document shall, unless inconsistent with the context, carry the meanings assigned to them herein.
2. "Applicable Laws" refers to all laws, statutes, regulations, directives, ordinances, notifications, exemptions, judicial orders, or any interpretations thereof enacted, issued, or promulgated by any authority, whether legislative, regulatory, or judicial, and applicable to

either DSYA or the Bidders.

3. "Authorized Signatory" refers to the designated individual of the agency authorized to represent the agency in all matters related to its Proposal. This designated individual should possess a valid Power of Attorney authorizing them to perform all tasks, including but not limited to signing and submitting the Proposal for participation in all stages of the RFP Process, conducting correspondence on behalf of the agency, and executing any necessary documents to give effect to the outcome of the RFP Process.
4. "Bid" or "Proposal" denotes the documentation submitted by a Bidder as per this RFP. It encompasses the Technical Bid, including any supplementary information or clarifications requested by DSYA, MEGHALAYA, and the Financial Bid. These submissions must strictly adhere to the formats specified by DSYA, MEGHALAYA. Failure to comply with DSYA, MEGHALAYA's prescribed formats will result in the submission not being recognized as a Bid.
5. "RFP Process" or "Bidding Process" refers to the process outlined in the RFP governing the submission and evaluation of Bids.
6. "Bid Due Date" shall mean the last date for submission of bids, as given in the Schedule for the RFP. No bids shall be accepted after the Bid Due Date.
7. "Bid Validity Period" shall have the meaning given to it as the **time period** for which a bidder's submitted proposal (technical & financial) remains **legally binding, unchanged, and open for acceptance** by the DSYA Meghalaya. During this period, the bidder **cannot withdraw, revise, or alter** their bid terms, price, or conditions.
8. "Financial Year" means the 12-month period from 1st April to 31st March corresponding to the audited annual accounts;
9. "Letter of Award (LOA)" means the written official intimation by DSYA notifying the Preferred Bidder/ Service Provider that the work has been awarded in its favour as per the terms and conditions mentioned therein.
10. "Net Worth" shall have the meaning ascribed to it in Section 2(57) of the Companies Act, 2013
11. "Request for Proposal" or "RFP" or "RFP Document" or "RFP Paper" or "RFP Documents" or "Bid Documents" refers to the documents issued by DSYA under RFP No., dated, for the Establishment and Operation of the High- Performance Sports Science Centre in Shillong. This includes any modifications, amendments, corrigenda/addenda, or alterations. These documents comprise:
 - a. This RFP document;
 - b. Any corrigendum(s)/addendum(s) and clarification(s) issued by DIRECTORATE OF SPORTS & YOUTH AFFAIRS, MEGHALAYA subsequent to the issuance of

the RFP Document, which are integral parts of the RFP Document. References to the RFP Document in the Agreement shall encompass such corrigendum(s)/addendum(s).

"Pre-Bid Meeting" refers to the meeting scheduled as per the timetable indicated in Serial No. 6 of the Schedule for this RFP, where DSYA and the bidders convene to address any queries or concerns.

12. "Successful Bidder" shall have the meaning given to it in Clause 10;
13. "Related Party" shall have the meaning ascribed to it in Section 2(76) of the Companies Act, 2013;
14. "Technical Evaluation Criteria" shall have the meaning given to it in Clause 8.1.7;
15. "Technically Qualified Bidder" means a Bidder whose Technical Proposal is responsive and meets the requirements to the satisfaction of DSYA as per terms and condition of the RFP and is qualified for opening of its Financial Bid.
16. "Technical Bid" or "Technical Proposal" means proposal submitted by the Bidder in accordance relevant clauses of this RFP.
17. "Turnover" shall have the meaning ascribed to it in Section 2(91) of the Companies Act, 2013.
18. "Steering Committee" A committee constituted by the Directorate of Sports & Youth Affairs for overseeing the general course of this tender.
19. "DSYA, MEGHALAYA" refers to the Directorate of Sports & Youth Affairs, with its registered office located at JN Sports Complex, Polo Ground, Shillong, Meghalaya 793001. This term includes its successors, assignees, or representatives.
20. All other capitalized words not defined herein shall have the same meaning as ascribed to them in the RFP. Terms and expressions not defined anywhere in the Bid Documents shall have the same meaning as are assigned to them in the Indian Contract Act, 1872, and/or in the General Clauses Act, 1897.

5. Terms of Reference for Service Provider

5.1 Key Objectives of the HPSSC

The primary goal of the High-Performance Sports Science Centre (HPSSC) is to optimize athletic potential by leveraging the principles of sports science. The center aims to contribute to the development of athletes, enabling them to attain their desired levels of performance and prolong their competitive sporting careers. To achieve this overarching aim, HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) has outlined the following objectives:

- a. Performance Enhancement: HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) will employ various sports science methodologies and techniques to enhance the performance of athletes. This includes implementing tailored training programs, optimizing physical conditioning, refining technical skills, and improving mental resilience to maximize athletic potential.
- b. Comprehensive Structured Talent Development Programs: HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) will design and implement comprehensive talent development programs aimed at nurturing promising athletes from grassroots levels to elite performance standards. These structured programs will encompass various aspects of athletic development, including skill acquisition, physical conditioning, mental preparation, and competition readiness.
- c. Basic and Applied Research in Sports Science: HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) will undertake both basic and applied research initiatives in the field of sports science. This research will focus on advancing our understanding of various factors influencing athletic performance, including biomechanics, physiology, psychology, nutrition, and recovery strategies. The findings from such research endeavors will inform evidence-based practices aimed at optimizing athlete performance.
- d. Dissemination of Sports Science Information: HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) will serve as a hub for the dissemination of sports science information and knowledge. Through workshops, seminars, conferences, and online resources, the center will facilitate the sharing of best practices, cutting-edge research findings, and practical insights aimed at enhancing athletic performance and injury prevention strategies.
- e. Management and Rehabilitation of Sports Injuries: HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) will provide comprehensive support for the management and rehabilitation of sports-related injuries. This includes offering access to specialized medical professionals, state-of-the-art rehabilitation facilities, and evidence-based injury prevention programs. By prioritizing athlete health and well-being, HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) aims to minimize the impact of injuries and facilitate a swift return to competition.
- f. By aligning its activities with these objectives, HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) endeavors to serve as a catalyst for excellence in sports performance, talent development, research innovation, and athlete welfare within the region. Through a holistic approach that integrates sports science principles with practical applications, HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) aims to unlock the full potential of athletes and contribute to their sustained success on the competitive stage.

5.2 Key Functions of the HPSSC

- a. Performance Enhancement: Performance enhancement at HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) involves applying sport science principles to maximize athletic performance and endurance while reducing the risk of injury. The scientists will identify individual strengths and weaknesses in athletes, then develop personalized training programs to enhance performance. Through collaboration with coaches and the use of cutting-edge technologies, HIGH PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) aims to optimize athlete performance and support their journey to success.
- b. Rehabilitation Services: The HIGH-PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) emphasizes non-medication approaches to injury rehabilitation, prioritizing techniques that enhance mobility and expedite recovery while safeguarding the injured site. This may include personalized rehabilitation programs tailored to the specific needs of each athlete, incorporating modalities such as physical therapy, exercise prescription, manual therapy, and targeted rehabilitation exercises. The goal is to optimize the healing process, restore function, and facilitate a safe return to sport without relying heavily on medication.
- c. Extension Support System: The Institute and its Research Centers will extend support to various Sports Academies, Federations, and Sportspersons by offering facilities for testing, training, rehabilitation, and performance evaluation. These services will go beyond the routine assignments of the institute, demonstrating a commitment to advancing sports science and athlete development.
- d. Talent Identification Program: The center will have the capability to accurately identify and nurture sporting talent through comprehensive, sport-specific evaluations. These evaluations will generate reliable data to support the talent scouting process, enabling the identification of promising athletes and facilitating their development.
- e. Sport Psychology and Cognitive: The center will provide a range of sport psychology services aimed at enhancing athletes' mental resilience, focus, motivation, and cognitive functions. Through individual consultations and group workshops, athletes will learn practical strategies to manage the psychological demands of competitive sports. These services will equip athletes with the mental skills needed to perform at their best under pressure, ultimately contributing to their overall success in sports.
- f. Constitution of the Team/ Minimum Proposed Human Resource(s) Deployment: The project will necessitate the formation of a cohesive and skilled team, as outlined in Clause 13. This team will be instrumental in overseeing various aspects of the project, including planning, implementation, and monitoring. Each team member will bring unique expertise and experience to the table, ensuring the successful execution of the project from start to finish.

5.3 Scope of Services

- a. Please read this Scope of Services i.e. clause no. 5 of this RFP in line with the Terms of

Reference (ToR) attached below at Annexure M.

b. The selected service provider shall provide the following services to DSYA as per the following,

S. No	Name/ type of Services	Contract Period	Service Location
1	Providing equipment for Isokinetic Lab, Motion and Biomechanics Lab, Gait Lab, Physiology Lab, Neuromuscular strength training lab, Recovery Lab, Rehabilitation Lab, and athlete management system		
2.	<p>Work of repair and renovation / fabrication of the infrastructure proposed to be allotted to the center as per requirement of the HPSSC and establishment of reception area, examination lab/ Room, minor repairing of toilet blocks etc.</p> <p>Bidders are advised to conduct thorough site inspection before submitting bid. Intimation for site inspection must be submitted to the purchaser via e-mail at least 48 hours before the inspection.</p>	<p>03 (three) years (Contract Agreement to be signed for 03 years) further extendable up to 02 (IHSC), JN Sports Complex, Polo Ground, Shillong, Meghalaya - 793001 based on satisfactory performance by the service provider and mutual agreement.</p>	Integrated Hospitality & Sports Complex
3	Providing technically qualified Human Resource(s) to run the equipment and overall operation & maintenance of the center.		
4	Test/assessment training like Medical Screening, Physiological Tests, Psychological Tests, Nutritional Guidance, Sport Specific High-Performance Assessment, Periodized High Performance Training, Advanced Isokinetic Assessment / Training, Gait / Run Analysis / Biomechanical Analysis/Training, Rehabilitation on Advanced Equipment, Muscle Profiling and neuromuscular strength training, Programs for Athletes Specific Needs, Faster Pain Relief with Therapy and cryotherapy for recovery		

5	The Service Provider is required to train District Sports Officers/Coaches or any other official of the DSYA as per requirement, for proper understanding, functioning and utilization of the HPSSC by DSYA. This includes providing comprehensive instruction on equipment operation, data management, and their impact on athlete performance.	
6	Overall Operation and Maintenance of the HPSSC	

Note: Detailed requirements of equipment and human resources are provided in the ToR below (Annexure M).

- b. Completion period: The establishment of the High-performance Centre must be completed within a timeframe of 120 days from the LOA.
- c. Knowledge Transfer: The firm is required to share all technical knowledge and expertise, as well as provide training for the operation of the center to the designated employees of the State Government within the duration of the contract period, if necessary. This training will enable the employees to effectively manage and operate the center independently after the transfer of the center and its equipment to the State Government upon completion of the contract period.
- d. Inspection, Testing and Quality Control:
 - (i) The service provider should satisfy himself that the equipment/stores/goods are in accordance with the terms of the Contract and fully conform to the required specification for establishment of the HPSSC; by carrying out a thorough pre-inspection of each lot of the stores/goods before actually delivering/installing the same to the consignee.
 - (ii) The Purchaser and/or its nominated representative(s) may, without any extra cost to the purchaser, inspect and/or test the ordered goods and the related services to confirm their conformity to the contract specifications incorporated in the contract.
 - (iii) For such inspections and tests which are conducted all reasonable facilities and assistance, including access to relevant drawings, design details and production data, shall be furnished by the service provider to the purchaser's inspector at no charge to the purchaser.
 - (iv) If during such inspections and tests the contracted goods fail to conform to the required specifications and standards, the purchaser's inspector may reject them and the service provider shall either replace the rejected goods or make all alterations necessary to meet the specifications and standards, as required, free of cost to the Purchaser and resubmit the same to the purchaser's inspector for conducting the inspections and tests again.
 - (v) The purchaser's contractual right to inspect, test and, if necessary, reject the goods

after the goods' arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by purchaser's inspector during pre-despatch inspection.

e. Warranty:

- (i) The service provider provides a comprehensive warranty that all goods supplied under the contract are new, unused, and incorporate the latest improvements in design and materials, unless specified otherwise by the Purchaser in the contract. Furthermore, the service provider warrants that the supplied goods are free from any defects arising from design, materials, or workmanship, or from any act or omission of the service provider. These goods are expected to perform without issue under normal use and conditions prevailing in India.
- (ii) The service provider is obligated to provide a warranty for a minimum duration of 01 (one) year from the date of installation, commissioning, and acceptance. During this warranty period, the service provider must promptly repair or replace any defective goods or parts thereof, free of cost, at the ultimate destination within the specified timeframe. Upon providing replacements, the service provider is responsible for taking over the replaced parts or goods, and no further claims shall lie on the Purchaser for such replaced items thereafter, under any circumstances.
- (iii) If the service provider, upon being duly notified, fails to promptly rectify or replace the identified defect(s), the Purchaser reserves the right to take remedial actions as deemed appropriate, at the risk and expense of the service provider. This may include undertaking necessary measures to address the defects without prejudice to any other contractual rights and remedies available to the Purchaser against the service provider.
- (iv) The service provider is required to maintain adequate inventories at the site to ensure the ex-stock supply of consumable spares for the goods. This ensures that such spares can be promptly supplied to the Purchaser upon receipt of an order.
- (v) The service provider and provider must ensure the continuous provision of spare parts for the machinery and equipment supplied to the purchaser for a duration of five years, encompassing the warranty period. This obligation extends to both hardware and software components utilized in the data management, performance management, and analytical aspects of the sports science center.
- (vi) The service provider is required to provide an UP-TIME warranty of 95% during the warranty period. If the downtime exceeds 5% per year, the warranty period will be extended by double the downtime period.

f. Center Operation time:

The normal operation hours of the center will be from 07:00 am to 07:00 pm. However, in the event of sports events of National or International repute, the HIGH-PERFORMANCE SPORTS SCIENCE CENTRE (HPSSC) is required to provide services beyond the normal operating hours as a special

case. Nonetheless, a break period will be observed from 1:00 pm to 3:00 pm.

5.4 Human Resource(s) Requirement

- (a) Bidder shall provide required number of skilled personnel each responsible for a specific role within the system, Bidder must provide clear definition of the role and responsibility of each individual personnel as part of its proposal. In the event of unsatisfactory performance from the Human Resource(s) provided, the Directorate will notify the agency. Subsequently, within 6 weeks, the agency must supply replacements for the staff. The replacement process must commence within 7 days of notification from the Directorate.
- (b) **The service provider is required to deploy at least 75% of such qualified staff by the launch of the HPSSC and the remaining 25% within 30 days from the launch of the HPSSC.**
- (c) Bidder shall have a defined hierarchy and reporting structure for various teams that shall be part of the project.
- (d) DSYA reserves the right to interview all the proposed resources before accepting deployment in the project.
- (e) Bidder shall use commercially reasonable efforts to ensure it retains the services of its Key resources, including provisioning of competitive compensation, benefits and other conditions to its Resources to incentivize them to remain in Bidder's employment.
- (f) Bidder shall not make any changes to the composition of the Key resources and not require or request any member of the Key resource to cease or reduce his or her involvement in the provision of the Services during the Term (or agree to any request other than from DSYA that would have the same effect):
 - (i) Unless that person resigns, is terminated for cause, dies, is long-term disabled, is on permitted mandatory leave under Applicable Law or retires; or
 - (ii) Without DSYA, MEGHALAYA's prior written consent.
- (g) In case the resource has resigned then the bidder must inform within one week of such resignation. Bidder shall promptly initiate a search for a replacement to ensure that the role of any member of the Key resource is not vacant for any longer than 15 days, subject to reasonable extensions requested by Bidder to DSYA, MEGHALAYA.
- (h) Before assigning any replacement member of the Key Resources to the provision of the Services, Bidder shall provide DSYA with: Curriculum vitae and any other information about the candidate that is reasonably requested by DSYA, MEGHALAYA; and an opportunity to interview the candidate, if required.

RFP for Establishment & Operation of High-Performance Sports Science Centre in Shillong, Meghalaya

- (i) The bidder must provide replacement resources who have at least the same or equivalent qualifications and experience as the resource proposed originally on the same evaluation parameters defined in this RFP document.
- (j) If DSYA objects to the appointment, Bidder shall not assign the individual to that position and shall seek an alternative resource.
- (k) During the implementation of the project, there will be a fortnightly review regarding the progress of the project during which all the resources should be present.
- (l) The bidder will be responsible for providing resources with laptops enabled with required tools related to work and development environment for completing this engagement.
- (m) The Bidder will immediately provide for replacement of resources in the event if DSYA is not satisfied with the resource.

6. Data Sheet

S. No.	Activity	Description
General		
1	Assignment Name	RFP for Establishment & Operation of High Performance Sports Science Center in Shillong, Meghalaya
2	Client Name	Directorate of Sports and Youth Affairs, Government of Meghalaya
3	Nodal Officer Contact Details	<p>Shri. Dikki D. Shira, Director, Directorate of Sports and Youth Affairs</p> <p>e-mail: dsyamegh@gmail.com</p> <p>Address:</p> <p>Office of the Director, Directorate of Sports and Youth Affairs, J.N. Stadium Complex, Shillong - 793001</p>
4	Language	All Proposals shall be submitted in English. All related correspondence shall be in English.
5	Technical Proposal	<p>All documents as sought in this RFP to be submitted in the Meghalaya e-procurement portal.</p> <p>JV/Consortium not allowed.</p>
6	Tender Processing Fee	<p>Rs. 10,000/- (Rupees Ten Thousand Only), drawn in the form of a demand draft (DD)/bank guarantee (BG) from a Nationalized Bank in favour of "Director of Sports and Youth Affairs, Government of Meghalaya" payable at Shillong.</p> <p>The original DD/BG must be sent by post/courier/in person to Office of the Director, Directorate of Sports and Youth Affairs, J.N. Stadium Complex, Shillong – 793001</p> <p>AND</p> <p>A scanned copy of the DD/BG must be submitted along with Technical Proposal.</p>
7	Earnest Money Deposit (EMD)	<p>Rs. 60,00,000/- (Rupees Sixty Lakhs Only), drawn in the form of a demand draft (DD)/bank guarantee (BG) from a Nationalized Bank in favour of "Director of Sports and Youth Affairs, Government of Meghalaya" payable at Shillong.</p> <p>The Bid Security must be valid for a period of ninety (90) days</p>

S. No.	Activity	Description
		<p>beyond the validity period of the bid. The EMD shall be returned to the bidders as per relevant rules/guidelines issued by the Government of India from time to time.</p> <p>The original DD/BG must be sent by post/courier/in person to Office of the Director, Directorate of Sports and Youth Affairs, J.N. Stadium Complex, Shillong – 793001</p> <p>AND</p> <p>A scanned copy of the DD/BG must be submitted along with Technical Proposal.</p>
8	Validity of the Proposal	180 Days (maybe extended upon mutual consent)
9	Clarifications	<p>Clarifications may be requested no later than 06 days from the date of publishing of the RFP by email only.</p> <p>All Clarifications must be requested on mail to: dsyamegh@gmail.com as per below format (Annexure K).</p>
Submission, Opening, and Evaluation		
10	Date of RFP Publication	16 th January 2026
11	Submission	<p>Eligible firms/agencies/organizations may submit their bids in the prescribed format on the https://meghalayatenders.gov.in/nic gep/app portal ONLY. Bidders shall ensure that their Bids, complete in all respect are uploaded online before the closing date and time as indicated in the critical date sheet on the Meghalaya e-Procurement Portal https://meghalayatenders.gov.in/nic gep/app</p> <p>Bidders are advised to follow the instructions provided in the “Guidelines for hassle free Bid Submission” and other related data given on the website https://meghalayatenders.gov.in/nic gep/app. For any technical related queries regarding bid submission in the portal please call at 24 x 7 Help Desk Number 0120-4001 002, 0120-4001 005, 0120- 4493395 and/or email to support-eproc(at)nic(dot)in</p> <p>Note:</p> <ol style="list-style-type: none"> Bidders are NOT to submit the cost as part of the Technical Proposal. Submission of such financial details in the Technical Proposal shall be considered a material deviation and will result in immediate disqualification of the tendering process. Bidders are NOT to submit Financial Proposal/Cost in email.

S. No.	Activity	Description
		<p>Submission of such financial details in email shall be considered a material deviation and will result in immediate disqualification of the tendering process.</p> <p>3. Submission of more than one bid by the same bidder shall entail the bidder for disqualification from participating in the bid process.</p>
12	Address of Tender Fee and EMD Submission	Original DD/BG of Tender Fee and EMD must be submitted by post/courier/in person to Office of the Director, Directorate of Sports and Youth Affairs, J.N. Stadium Complex, Shillong – 793001
13	Tender Due Date	9th February 12:00 noon
14	Pre-Bid Meeting	Friday, January 23 • 12:00 – 12:30pm Google Meet link: https://meet.google.com/jnu-jwbu-cgt
15	Opening of Technical Proposal	9th February 13:00 hrs
16	Opening of Financial Proposal	Shall be intimated later
17	Method of Evaluation	Quality and Cost Based Selection (QCBS)

7. General Conditions of Contract

1. This RFP document is for establishment & operations of a High Performance Sports Science Center as mentioned in “Schedule of Requirements.”
2. Before formulating the bid and submitting the same to the Purchaser, the bidder should read and examine all the terms and conditions, instructions, specifications etc. contained in the bid document. Failure to provide and/or comply with the required information, instructions etc. incorporated in this bid document, may result in rejection of the bid.
3. At any time prior to the deadline for submission of bid, the Purchaser may, for any reason whether at its own initiative or in response to a clarification required by a prospective bidder, modify the bid document by issuing suitable amendment(s) to it and the same shall be published in the Meghalaya e-Procurement website <https://meghalayatenders.gov.in/nicgep/app> and DSYA official website <https://megsports.gov.in/>
4. Bidder should take into account corrigendum published on the tender document before submitting their bids.
5. Submission of more than one bid by the same bidder shall entail him for disqualification from participating in the bid process. OEM or its Agent / Authorized Dealer shall submit the

Bid.

6. If an amended document/corrigendum is released after the submission of the proposal by a bidder, the bidder may submit a request to withdraw their original proposal and re-submit a fresh proposal before the date of opening of proposals as per guidelines provided in the Meghalaya e-procurement portal.
7. All goods and related services to be supplied under the contract shall have their origin in India or any other country with which India has not banned trade relations. The term “origin” used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied.
8. The Bidders shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing of the same. The purchaser will, in no case, be responsible or liable for any such cost, expenditure etc. regardless of the conduct or outcome of the tendering process.
9. It is imperative that each bidder fully acquaints himself with all the local conditions and factors, which would have any effect on the performance/completion of the contract in all respects. Bidders would themselves be responsible for compliance with Rules, Regulations, Laws and Acts in force from time to time in India and/or country of manufacture and supply. On such matters, the purchaser shall not entertain any request from the bidders.
10. The bidder, after submitting the bid, is permitted to submit alterations/modifications to the bid, so long such alterations/ modifications are received duly sealed and marked like original bid, up- to the date and time of submission of bid. Any amendment/modification submitted after the prescribed date and time of receipt of bids shall not be considered.
11. The authorized signatory of the bidder must sign the bid, duly stamped at appropriate places with initial on all the remaining pages of the bid. A person signing (manually or digitally) the tender form or any documents forming part of the contract on behalf of another shall be deemed to warrantee that he has authority to bind such other persons and if, on enquiry, it appears that the persons so signing had no authority to do so, the purchaser may, without prejudice to other civil and criminal remedies, cancel the contract and hold the signatory liable for all cost and damages.
12. Conditional bids shall be summarily rejected.
13. Alternative Bids are not allowed.
14. **In case there is any variation and/or deviation between the goods & services prescribed by the purchaser and that offered by the bidders, the bidder shall list out the same in a chart form without ambiguity and provide the same along with its technical proposal.**
15. If a bidder furnishes wrong and/or misguiding data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.
16. The bid of a bidder, who does not fulfill any of the requirements of this RFP and /or gives evasive information /reply against any such requirement, shall be liable to be ignored and rejected.
17. Earnest money (EMD) of a bidder will be forfeited, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender

is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful bidder's earnest money will be forfeited without prejudice to other rights of the Purchaser if it fails to furnish the required performance security within the period specified by the purchaser in its work order/letter of intent.

18. In case, as per notification from Government of India, the bidder falls in the category of exemption of Bid Security, it must furnish the relevant notification along with required documents like valid relevant Registration Certificate etc. along with the Technical Proposal, for consideration. However, consideration regarding the same is at the sole discretion of the competent authority of DSYA.
19. In exceptional circumstances, Purchaser may request the bidders' consent to extend the validity of their bids up to a specified period. The bidders, who agree to extend the bid validity period are to confirm the same in writing. However, they will not be permitted to modify their original bids during the extended bid validity period. In case, the day up to which the bids are to remain valid falls on a holiday or on a day declared as holiday or closed day for the Purchaser, the bid validity shall automatically be extended up to the next working day.
20. The Purchase reserves the right to cancel the bidding process and reject all bids at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidders.
21. DSYA would not be responsible for the non-receipt of the proposals within the stipulated time due to transit delays including delays in postal and courier agencies etc. Claims for acceptance of the offer after the stipulated time will be subject to the decision of the competent authority.
22. The bids shall be duly typed and signed at the appropriate places as indicated in the TE documents and all other pages of the tender including printed literature, of any shall be initialed by the same person(s) signing the tender. The tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the bidder and, if there is any such correction; the same shall be initialed by the person(s) signing the tender. The letter of authorization shall be by a written power of attorney/board resolution, which shall also be furnished along with the bid.
23. Bids must be received by the Purchaser not later than the date and time prescribed in the bid document.
24. From the time of submission of the tender to the time of awarding the contract, if a BIDDER needs to contact the purchaser for any reason relating to this tender enquiry and / or its tender, it should do so only in writing.
25. In case a bidder attempts to influence the purchaser in the purchaser's decision on scrutiny, comparison & evaluation of tenders and awarding the contract, the tender of the bidder shall be liable for rejection in addition to appropriate administrative actions being taken against that bidder, as deemed fit by the purchaser.

8. Technical Bid Submission and Qualification Criteria

1. The Bidder shall submit the following documents.

2. All documents need to be submitted as per the annexed formats and on the

letterhead of the firm duly signed and stamped by the authorized signatory **in the Meghalaya e-procurement portal only.**

3. All contents of the submissions should be clearly numbered, indexed and organized in logical sequence. It is important to ensure that the documents are securely hard/spiral bound.

S. No.	Criteria	Required Documentation
1.	Tender submission letter on letter head of bidder	As per Annexure A
2.	Original and scanned copies of Bid Security/EMD and tender processing fee	As per instructions given in the Data Sheet.
3.	Authorization Certificate issued by OEM in favor of the bidder, if the bidder is not the Manufacturer of the goods to be supplied.	Authorization Certificate issued by OEM.
4.	The service provider must be incorporated and registered in India, under the Indian Companies Act / Partnership Act /LLP Act or any other relevant law of India.	Certificate of Incorporation/ Registration Certificate/ Partnership Deed of the firm / Company/Agency.
5.	Up to date Income Tax Returns for past 3 Financial Years, i.e., 2022-23, 2023-24, 2024-25	Copies of IT returns to be submitted
6.	The Bidder must have minimum average turnover of at least Rs 12 Cr., in any three of the last 05 Financial Years ending on 31 st March 2025 (2020-21, 2021-22, 2022-23, 2023-24, 2024-25)	Certificate from Statutory Auditor/registered Chartered Account Copies of Balance Sheet, Profit and Loss Account statement etc. need not be enclosed.
7.	The bidder should have prior experience in establishing and running at least 1 high performance sports science center in the last 5 Financial years ending on 31st March 2025 of value more than INR 8 Crore.	Work order and Work Completion Certificate clearly stating the name and details of client, scope of work, items supplied, date of supply, contract value etc. Work Orders without work completion certificates shall not be considered.
8.	The bidder should be solvent	Bidder must submit a Solvency Certificate from any Scheduled Bank in India authenticating the financial soundness of the Bidder for participating in supply of such equipment.

9.	The bidder should not have been blacklisted by Central/ State Governments/ PSUs. There should not be any criminal proceedings/conviction against the bidder.	Self-Certification/Undertaking regarding the same
10.	Valid PAN and GST Registration Certificate	Signed and stamped photocopy.
11.	Letter of authorization	Power of attorney/Board resolution.
12.	Proposed Human Resources	<p>a. Updated CVs of all proposed human resources as per the attached format (Annexure N)</p> <p>b. Roles & Responsibilities of the proposed personnel for the smooth functioning of the HPSSC.</p>
13.	Product manual/brochure/catalogue with detailed name, model number, information, specifications, images of the product that is going to be supplied if successful.	

4. Any other document as sought in this RFP and/or by DSYA as part of this tendering process.

Note:

- i) The bidders are responsible for what they attest and claim; if, later, it is found that whatever has been attested by the bidder is not true/ correct, the company/ firm / agency will render itself liable for punitive action including debarment for purpose of procurement of any item(s), in addition to attracting penal provisions of the agreement. The original copies shall be produced by Bidder as and when required by the Purchaser.
- ii) The bidders shall execute necessary instrument and documents required by the purchaser in relation to the bidding documents and shall adhere to all notification/amendments as may be issued by the purchaser from time to time. **All costs (including taxes, stamp duties and registration charges if any shall be borne by the bidders)**
- iii) DSYA will only engage with those bidders who meet the minimum eligibility criteria for further evaluation.
- iv) Applications without Bid Processing Fee will lead to disqualification from the selection process.
- v) **The Technical bid shall not include any financial information. Such a bid shall be summarily rejected.**

9. Financial Bid

- 1. The Financial Bid of the bidder needs to be submitted as per the instructions given in the data sheet and as per guidelines of the Meghalaya e-procurement portal in the format given

in the annexed price schedule form/BoQ in the Meghalaya e-procurement portal only.

- 2. **Bidders need to quote prices for all items and sections mentioned in the price schedule form/BoQ. Bidders who would not quote prices for all items and sections mentioned in the price schedule form/BoQ shall be summarily disqualified.**
- 3. **Bidders are strictly advised not to submit the detailed cost breakdown as part of the Technical Proposal. Submission of such financial details in the Technical Proposal shall be considered a material deviation and will result in immediate disqualification of the bid.**
- 4. All the bidders are required to quote prices on DDP (Delivered Duty Paid), as per INCOTERMS amended from time to time, to destination/consignee. They shall furnish breakup of the prices as per attached price schedule format.
- 5. All prices must be quoted in Indian Rupees only. Bids where prices are quoted in any other way shall be treated as non-responsive and rejected.
- 6. The price quoted for the services & equipment should be firm and not subject to any upward variation. The purchaser reserves the right to opt for negotiation of prices as per applicable rules/guidelines/norms issued by the Government of India from time to time.
- 7. The bidders should quote their lowest possible prices. The Bidders shall be required to certify / give an undertaking to the effect that the rates quoted are minimum and reasonable as per market standards.
- 8. Bidder shall quote only one price for each line item. If more than one price is quoted, the lowest unit rate quoted by the bidder will be considered for evaluation.
- 9. All the columns shown in the price schedule should be filled up as required. If any column does not apply to a Bidder, same should be clarified as “NA” (means Not Applicable) by the Bidder. Submission of incomplete price schedule form or tampering with the format of the price schedule form shall lead to disqualification from the tendering process.
- 10. If in the price structure quoted by a bidder, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly.
- 11. If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
- 12. If as per the judgment of the purchaser, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the bidder by registered/speed post. If the bidder does not agree to the observation of the purchaser, the tender is liable to be ignored

10. Scrutiny and Evaluation of Bids

- 1. Technical Bids will be opened in the first instance, at the prescribed date and time as indicated in the Data Sheet. These bids shall be scrutinized and evaluated by the Purchaser with reference to parameters prescribed in the Bid Document. During the Technical bid opening, the bid opening official(s) will read the salient features of the bids like brief description of the items offered, delivery period, Bid Security and any other special features of the bids, as deemed fit by them.
- 2. The Technical Bid will be analyzed and evaluated, and the technical bid marks will be assigned based on the following evaluation matrix:

Marking Criteria			
Sl. No.	Criteria	Max Marks	Document/ Evidence Required
1.	<p>Average turnover of at least Rs. 12 cr in any three of the last 5 Financial Years (2020-21, 2021-22, 2022-23, 2023-24, 2024-25)</p> <ul style="list-style-type: none"> i. Rs 12 crores to 13 crore – 15 marks ii. Above Rs 13 crore to 14 crore - 20 marks iii. More than Rs 14 crores - 25 marks 	25	Certificate from Statutory Auditor/registered Chartered Account
2.	<p>Experience in establishing and running at least 1 high performance sports science center of value more than INR 8 Crore.</p> <ul style="list-style-type: none"> i. One assignment of value more than 8 crore to 9 crore– 10 Marks ii. One assignment of value more than 9 Crore to 10 crores – 15 Marks iii. One assignment of value more than 10 Crores to 11 Crores – 20 Marks iv. One assignment of value more than 11 Crores – 25 Marks <p>Only One (01) such assignment implemented in the last 05 Financial years ending on 31st March 2025 would be considered for marking in this criteria.</p>	25	Completion certificate to be submitted clearly mentioning value of contract, details of work with time duration as per annexed format. Work order without completion certificate will not be considered.
3.	<p>Experience in establishing and running at least 1 high performance sports science center of value more than INR 10 Crore for any Central/State - 10 marks</p>	10	Completion certificate to be submitted clearly mentioning value of contract, details of work with time duration as per annexed format. Work order without completion certificate will not be considered.

<p>5. Technical Presentation:</p> <p>The bidders shall make their presentation based on the following criteria.</p> <ul style="list-style-type: none"> i. Agency Background/ Credential – 5 marks ii. Previous major projects handled and ongoing projects (if any) - 10 marks iii. Innovative Solutions (Approach, Methodology, Work Plan, Data Analysis & Reporting method) – 15 marks iv. Human Resource(s) Strength (Details of Proposed Personnel along with qualifications & experience) – 10 marks 	<p>40</p>	<p>Technical Presentation</p>
<p>Total</p>	<p>100</p>	<p>70</p>
<p>Qualifying Marks</p>		

3. The Technical Bids will be evaluated based on eligibility criteria and only those Bidders whose Technical Proposals get a score of minimum 70 (seventy) marks or more out of 100 (one hundred) shall qualify for financial bid opening and shall be ranked from highest to the lowest based on their technical score (St).
4. Thereafter, in the second stage, the Financial Bids of only the technically qualified bids / offers shall be opened for further scrutiny and evaluation on a date notified after the evaluation of the Technical Bid. The prices, special discount if any offered etc., as deemed fit by Tender Committee will also be read out.
5. The selection of the bidder shall be based on the QCBS method in which weightage of the technical score shall be 80% and weightage of the financial score shall be 20%.
6. The lowest quoted Financial Proposal (Fm) is given the maximum financial score (Sf) of 100. The financial scores of other Proposals will be computed as follows:
 - a. $Sf = 100 \times Fm/F$
 - b. (F = amount of Financial Proposal)
 - c. Proposals will finally be ranked according to their combined technical (St) and financial (Sf) scores as follows:
 - d. $S = St \times 80\% + Sf \times 20\%$.
7. The Bidder having the highest combined score shall be the Successful Bidder.
8. Bids will be evaluated based on the terms & conditions already incorporated in the RFP document, based on which tenders have been received.
9. The tenders will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the RFP document.

The tenders, which do not meet the basic requirements, are liable to be treated as non – responsive and will be summarily ignored.

10. The following are some of the important aspects (but not limited to), for which a tender shall be declared non – responsive and will be summarily ignored:
 - i. Qualification Criteria not enclosed
 - ii. Tender is unsigned.
 - iii. Tender validity is shorter than the required period
 - iv. Required EMD and/or Tender Processing Fee (Amount, validity etc.)/exemption documents have not been provided
 - v. Bidder has quoted for goods manufactured by other manufacturer(s) without the required Manufacturer's Authorization letter.
 - vi. Bidder has not agreed to give the required performance security.
 - vii. Goods offered do not meet the tender enquiry specification.
 - viii. Bidder has not agreed to other essential condition(s) specially incorporated in the tender enquiry like terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.
 - ix. Poor/ unsatisfactory past performance.
 - x. Bidder has not complied with the requirement of RFP.
11. If during the preliminary examination, the purchaser finds any minor infirmity and/ or irregularity and/ or non-conformity in a tender, the purchaser will convey its observation on such issues to the bidder by speed post/ e-mail etc. asking the bidder to response by a specified date. If the bidder does not reply by the specified date or gives an evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.
12. The comparison of the techno commercially responsive Bids for ranking purposes shall be carried out on Delivery on DDP basis at Consignee Site basis, inclusive of applicable taxes, duties, incidental services.
13. In case of tie, agency with the higher average turnover in any three of the last five financial years ending on 31st March 2025 would be considered. The decision regarding the same is at the sole discretion of DSYA.

13. Award of Contract & Signing of Agreement

1. The bidder whose bid has been finally accepted based on technical and financial evaluation will be notified of the Letter of Award by the Purchaser prior to the expiry of the bid validity period.
2. Signing of Agreement: Within 7 (seven) days of receipt of the signed copy of the LOA, along with the Performance Security, the Agreement shall be signed by the Qualified Bidder, failing which the Performance Security shall be forfeited and appropriated by DSYA, MEGHALAYA. In such a case, DSYA reserves the right to approach the technically qualified Bidder(s) who has secured the next position to negotiate terms and on acceptance of the same, issue a fresh LOA to such Bidder and proceed with such Bidder. Upon signing of the Agreement, the Qualified Bidder shall be considered to be the "Successful Bidder". Failure of the Successful Bidder to comply with the requirements of the above clauses shall

constitute sufficient grounds or the annulment of the award and other actions as deemed necessary.

3. DIRECTORATE OF SPORTS & YOUTH AFFAIRS, MEGHALAYA may terminate the contract/ cancel the LOA if it is found that the bidder is blacklisted on previous occasions by any of the Central/ State Government/ Ministry/ Department/ Institutions/ Local Bodies/ Municipalities/ PSUs, etc.
4. DSYA may also terminate the contract/ cancel the LOA in the event the Successful Bidder fails to furnish the Performance Security or fails to execute the agreement.
5. The successful bidder must furnish with the Purchaser the required Performance Security (5% of the total cost of the contract). The Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the successful bidder. DSYA reserves the right to impose penalty @ 0.05% of contract value per day for further period of 07 days, failing which the Bid Security will be forfeited, and the award will be cancelled.
6. The Work Order/Letter of Award (LoA) will state the sum that the Purchaser will pay to the successful bidder in consideration of the items to be supplied by him and any other additional clause/information deemed fit by the Purchaser.
7. DSYA reserves the right to terminate the contract/LoA without assigning any reason. Before termination of contract, DSYA will notify the service bidder giving a notice of 30 days.
8. Purchaser reserves the right to disqualify the bidder for a suitable period who fails to supply the items in time. Further, the bidder(s) whose items do not perform satisfactorily in accordance with the specifications may also be disqualified for a suitable period by the Purchaser.
9. Misrepresentation of facts if found at any stage during the contract period including warranty clause will also attract disqualification. Time and quality of equipment is the essence of the Agreement.

14. Corrupt or Fraudulent Practices

1. It is required by all concerned, namely the Bidder/Service provider to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser: -
 - (a) Will reject a proposal for the award if it determines that the bidder recommended for the award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question.
 - (b) Will declare a firm ineligible or blacklist for a stated period, to be awarded a contract by the Purchaser if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices in competing for, or in executing the contract
 - (c) The Purchaser reserves the right not to conclude the contract/LoA and in case contract/LoA has been issued, terminate the same, if found to be obtained by any misrepresentation, concealment and suppression of material facts by the bidder. In addition, Bid Security/ Performance Security (as the case may be) deposited by the bidder shall be forfeited and legal as well as administrative action for such

misrepresentation, concealment and suppression of material facts shall be initiated.

15. Conflict of Interest among Bidders

1. A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of purchaser's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process if;
 - a. they have controlling partner (s) in common; or
 - b. they receive or have received any direct or indirect subsidy/financial stake from any of them; or
 - c. they have the same legal representative/agent for purposes of this bid; or
 - d. they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or
 - e. bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assemblies from one bidding manufacturer in more than one bid.
 - f. One manufacturer (in terms of equipment) can authorize only one agent/dealer. There can be only one bid from the following:-
 - i. The principal manufacturer directly or through one Indian agent on his behalf;
 - g. a bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the contract that is the subject of the bid;
 - h. in case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/common business/management units in same/similar line of business.

16. Terms of Payment

1. The payment under this Contract shall be released by the Purchaser after due scrutiny, verification of invoices and supporting documents submitted by service provider. Payment will be made to the Service provider's nominated bank account. The method and conditions of payment to be made to the Service provider shall be as follows:
 - a. Goods/Equipment and Renovation Work: Fifty (50) percent of the Contract price of the Goods/Equipment to be delivered to the consignee and renovation work shall be paid in advance.
 - b. On successful installation, commissioning and testing of equipment and renovation work: Remaining Fifty (50) percent of the Contract price of Goods received and renovation work shall be paid within 30 days of receipt of Final Acceptance Certificate issued by the Consignee.
 - c. Services (incl. Human resource cost): On quarterly basis
2. Potential bidders are encouraged to conduct on-site visits to familiarize themselves with the facility and its specifications before finalizing their budget.
3. The Service provider shall provide bills/invoices against all expenditure for the operations and running of the High-Performance Sports Science Centre at the end of the quarter.
4. Time and quality shall be the essence of the contract. Any delay incurred from the part of service provider against the above defined timelines will not be considered for payment by the purchaser. Such payments will attract penalty as per Clause 16 of this RFP.
5. In no circumstances any payment excess to the contractual obligation will be made to the service provider.
6. Payment must be subjected to deductions of any amount for which the service provider is liable under the tender conditions. Further, all payments shall be made subject to deduction of TDS (Tax deduction at source) as per the current Income-Tax Act and /or any other Govt. Orders / rules. The service provider shall be liable for taxes such as GST or any other applicable tax.
7. Service Provider has to take all overhead costs into consideration while submitting the bid.

15. Other Terms and Conditions of the Bid

1. All information / details submitted to DIRECTORATE OF SPORTS & YOUTH AFFAIRS; MEGHALAYA shall be supported by documentary proof duly certified by the authorized signatory of the Bidder.
2. The Service Provider shall not, without the prior express approval of DSYA, MEGHALAYA, incur any liabilities on behalf of DSYA, MEGHALAYA, pledge the credit of DSYA or make any

representations or give any warranty on behalf of DSYA, MEGHALAYA.

3. The mere submission of Bids in response to this RFP by a Bidder, or the rejection thereof by DIRECTORATE OF SPORTS & YOUTH AFFAIRS, MEGHALAYA, in its absolute discretion, shall not itself constitute any relationship, legal or otherwise, between DSYA and the Bidder or give rise to or be deemed to give rise to any cause or grievance to the Bidder against DSYA and further shall not for any reason or in any manner confer on the Bidder any right or entitlement to raise any claim regarding any term or condition contained herein nor in respect of any act or omission or decision taken by DSYA, MEGHALAYA.
4. The Bidder must strictly comply with all terms and conditions herein. DSYA reserves the right to call upon any or all the Bidders to satisfy DSYA regarding the correctness and genuineness of any document submitted or information furnished by the Bidder or may call for any additional documents / information from the Bidders to verify the information provided by the Bidder or may further seek any clarification or elaboration from the Bidder at any time prior to the finalization of the Bid. However, this shall not be construed to confer any kind of right or entitlement on the Bidder to submit any additional document / information after the submission of its Bid.
5. Further, DSYA may call upon any or all the Bidders to make a presentation to DIRECTORATE OF SPORTS & YOUTH AFFAIRS, MEGHALAYA in respect of the capabilities represented by the Bidder at any time prior to the finalization of the Bid. Any Bidder who refuses to or otherwise neglects to make such presentation to DSYA shall not be considered for any further evaluation and shall stand immediately disqualified.
6. The Bidder shall maintain and provide, at its own expense and to the reasonable satisfaction of DSYA, MEGHALAYA, such offices and other premises, as may be necessary for the efficient and effective performance of its obligations under the scope of work.
7. **Privileges:** The following privileges shall be extended to the Service Provider:
 - a. Performance certificate to be issued by DSYA to the Service Provider upon the satisfactory discharge of its services in respect of each Phase of the project.
 - b. Successful completion certificate to be issued by DSYA after completion of contract to the satisfaction of DSYA, MEGHALAYA.
8. **Governing Law and Jurisdiction:** The RFP and the relationship between the Bidder and DSYA shall be interpreted in accordance with the laws of India. The courts of Shillong shall have exclusive jurisdiction over any dispute arising in relation to the RFP and/or the relationship between the Bidder and DSYA, MEGHALAYA.
9. It will be the responsibility of the Bidder to fully acquaint itself with all operational and legal conditions and factors which may have any effect on the execution of the awarded contract as described in the RFP. DSYA shall not entertain any request for clarification from the Bidder in relation to such operational or legal conditions. Further, no financial adjustments to the Bids shall be made subsequent to the submission of the Bid on any account whatsoever, including on account of the failure of the Bidder to apprise itself of any legal or local operational conditions / factors.
10. DSYA shall endeavour to respond to all queries deemed relevant by the DSYA. DSYA reserves the right to not respond to any queries or provide any clarifications at its sole discretion. Nothing in this clause or in this document shall be construed as obliging the DSYA to respond to any queries/clarifications.

11. The Bidder cannot be taken over/bought over by another company, except with the prior written approval and terms and conditions of DSYA and subject to the condition that all the obligations and execution responsibilities under the agreement with DSYA, MEGHALAYA, should be passed on for compliance by the new company in the negotiation for their transfer.
12. DSYA may, at any time, immediately terminate the contract by giving written notice to the successful Bidder without any compensation or liability, if the Bidder commits any breach of contract, has misrepresented or becomes bankrupt or otherwise insolvent, and/or DSYA is not satisfied with the work of the Bidder provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to DSYA, MEGHALAYA.
13. However, in the event DSYA, MEGHALAYA, wishes to terminate for convenience, it shall serve a notice period of 30 days to the Bidder, without any cost and/or liability.
14. The bidder must monitor and deploy sufficient skilled Human Resource(s) to complete the deliverables as per timelines mentioned in Scope of Work. However, the Human Resource(s) as deployed by the Bidder, shall remain in the employment of the Bidder for all purposes and there shall be no employer-employee relationship between DSYA and personal employed by the Bidder. The relationship between DSYA and the Bidder shall be on principal basis only.
15. The bidder has to ensure proper deployment of resources at site during all phases and the deployment plan should be approved by the purchaser in advance. It will be the responsibility of the bidder to ensure and verify the educational qualifications and experience of the resources deployed in DSYA, MEGHALAYA.
16. The bidder shall be responsible for ensuring timely payment to the resources deployed in the project and complying to all laws of the land including statutory liabilities while doing the same.
17. The bidder is required to ensure the availability of Human Resource(s) and any unauthorized absence of resources for a period of more than 1 week after requirement will attract penalties.

16. Penalty

1. In case the Service Provider fails to commence/execute the work as stipulated in the agreement or unsatisfactory performance or does not meet the statutory requirements of the contract, DSYA reserves the right to impose the penalty as detailed below: -
 - a. For bidder failing to deliver equipment and its installation in 4 months: 2% of total contract value or
 - b. payment for work order/agreement per day subject to a maximum of 10% for the project.
2. If delay continues beyond, what is stipulated above DSYA reserves the right to:
 - a. Cancel/terminate the contract forfeiting the Performance Security besides other

rights and remedies as may be available to the DSYA, MEGHALAYA.

3. The Service Provider shall be debarred from participating in such type of tender and the Performance Security may also be forfeited / invoked, if so warranted.
4. No Penalty will be imposed for delay attributable to DSYA or reasons or reasons which fall within the definition of Force Majeure of this RFP.
5. The Purchaser will make payment after necessary deductions of penalty. Bidder shall follow the holiday calendar of DSYA and leaves will be deducted on pro-rata basis, if the resources are proposed to be deployed on site as per deployment plan.
6. For delay in service deliverables reasons not pertaining to selected bidder, the Purchaser shall take decision on extension of such timelines and levy of penalty. However, in the event DSYA considers extension, the same shall be without any additional compensation/liability on any grounds whatsoever.
7. For service delays, reasons not pertaining to the selected bidder, the Purchaser may consider extension of the service delivery timelines. The selected bidder shall highlight the delays in writing to the Purchaser.

17. Patents, Copyrights & Intellectual Property Rights

1. Intellectual Property Rights for any software property and documents (including source codes, databases, documents, training manuals, course content, etc.) developed for this project shall reside with the Purchaser perpetually for all purposes. The Intellectual Property Rights of all
2. Software code, data, algorithms, documentation, manuals, etc., generated as part of the implementation of this project shall solely belong to the DSYA, MEGHALAYA.
3. The Bidder must ensure that there is no infringement of any Intellectual Property Rights (IPR) of third parties. However, if a third-party claims that a product delivered by the Bidder or to the Purchaser infringes on that party's patent, copyright, or any form of IPR, the Bidder shall indemnify DSYA, MEGHALAYA/Purchaser fully in this regard. The Bidder shall also defend the Purchaser against such claims at the Bidder's expense and shall pay all costs, damages, and attorney's fees that a court finally awards or that are included in a settlement approved by the Bidder.
4. The Bidder agrees and acknowledges that all Intellectual Property Rights of work created by the Bidder in pursuance to this RFP/Tender Documents shall stand vested in favour of DSYA for all purposes.

18. Handover

1. The selected bidder shall prepare a handover policy which shall be approved by Purchaser.
2. The handover shall be done by Purchaser at the end of the contract as per the policy document and other remedial changes required if any at the end of the contract period with the approval of Purchaser.
3. Handover shall include all course material (soft and hard copies), video tutorials if any and

- any related documents.
- 4. Non-compliance may lead to forfeit of due payments and performance security/bank guarantee, and other necessary action as may deem fit to Purchaser.

19. Force Majeure

- 1. For purposes of this Clause, “Force Majeure” means an event beyond the control of the Successful bidder and not involving the Successful bidder’s fault or negligence and not foreseeable. Such events may include, but are not limited to, acts done in sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, pandemics quarantine restrictions lockdowns and freight embargoes. The Successful Bidder shall not be liable for imposition of any such sanction so long the delay and/or failure of the Successful Bidder in fulfilling its obligations under the contract is the result of an event of Force Majeure.
- 2. If a Force Majeure situation arises, the Successful Bidder shall promptly notify DSYA, MEGHALAYA, Meghalaya in writing of such conditions and the cause thereof within 7 (seven) days of occurrence of such event. Unless otherwise directed by DSYA, MEGHALAYA, Meghalaya in writing, the Successful Bidder shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 3. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 (sixty) days, DSYA may at its option to terminate the contract without any financial repercussion on either side.
- 4. In case due to a Force Majeure event DSYA, MEGHALAYA, Meghalaya is unable to fulfil its contractual commitment and responsibility, DSYA, MEGHALAYA, Meghalaya will notify the Successful Bidder accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.

20. Dispute Settlement Mechanism

- 1. All disputes or differences arising out of or in connection with the present contract including the one connected with the validity of the present contract or any part thereof should be settled by bilateral discussions. DSYA and the Successful bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 2. If the parties fail to resolve their dispute or difference by such mutual consultation within 30 (thirty) days of its occurrence, then, either DSYA, MEGHALAYA, Meghalaya or the Successful Bidder may give notice to the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996, as amended ,the rules there under and any statutory modifications or re- enactments thereof and the award of such Arbitration Tribunal shall be enforceable in Indian courts only. In the case of a dispute or difference arising between DSYA and a Successful Bidder relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to a sole Arbitrator, who shall be

appointed by the Parties by mutual consent, failing which each party shall appoint one Arbitrator each and together the two Arbitrators shall appoint an umpire. The award of the arbitrator will be final and binding on the parties to the Contract. The fees and the procedure of the Arbitration proceeding shall be in accordance with the prevailing policies of DSYA, MEGHALAYA.

3. **Venue of Arbitration:** The Sole Arbitrator shall have its seat in Shillong.
4. The Arbitration proceedings will be in English Language.
5. Each party shall bear its own cost of preparing and presenting its case. The cost of Arbitration including the fees and expenses shall be shared equally by the parties, unless otherwise awarded by the sole arbitrator.
6. The parties shall continue to perform their respective obligations under this contract during the pendency of the Arbitration proceedings except in so far as such obligations are the subject matter of DIRECTORATE OF SPORTS & YOUTH AFFAIRS, MEGHALAYA's Arbitration proceedings.
7. All matters connected with this shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of the High Court at Shillong.

Draft Contract

This CONTRACT (hereinafter called the “Contract”) is made on 2026, between Directorate of Sports & Youth Affairs, Govt. of Meghalaya (hereinafter called DSYA), of the First Part and, _____ (hereinafter called the “Firm”) of the Second Part.

WHEREAS

- (a) the Firm, having represented to DSYA that he has the required professional skills, personnel and technical resources, has agreed to provide the Services & the Supplies on the terms and conditions set forth in this contract;
- (b) DSYA has accepted the offer of the Firm to provide the services & supplies on the terms and conditions set forth in this Contract.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:

- (a) The RFP Documents including all mentioned terms and conditions
- (b) All annexures associated with the RFP Document
- (c) All subsequent amendments, notices, addendum, corrigendum or any other related intimation and document associated with the RFP Document
- (d) Letter of Award

The mutual rights and obligations of DSYA and the Firm shall be as set forth in the Contract, in particular:

- (a) the Firm shall carry out and complete the Services & Supplies in accordance with the provisions of the Contract; and
- (b) DSYA shall make payments to the Firm in accordance with the provisions of the Contract.
- (c) Request for Proposal (RFP) Document, pre-bid clarifications if any and financial proposal shall form part of this contract agreement.

IN WITNESS WHEREOF, the Parties hereto have signed in their respective names as of the day & the year first above written.

For and on behalf of DSYA : _____

Designation: _____

For and on behalf of _____ :

Designation: _____

Witnesses

1. _____ (Signature, Name, Designation)
2. _____ (Signature, Name, Designation)

Annexures

Annexure A - Tender submission letter

To,
Director,
Sports and Youth Affairs
Government of Meghalaya
J.N.S Complex. Polo Grounds, Shillong – 793001

Reference No.:

Sub: Proposal for Establishment & Operation of High Performance Sports Science Center at Shillong, Meghalaya

Sir/Ma'am,

1. With reference to the RFP dated _____ for the above captioned project, and clarification issued by Directorate of Sports and Youth Affairs, Government of Meghalaya thereof, We _____, having examined all relevant documents and understood their contents, hereby submit our proposal for selection as service provider for Establishment & Operation of High Performance Sports Science Centre at Shillong, Meghalaya. This proposal is unconditional.
2. All information provided in the Proposal and in the Appendices are true and correct and all documents accompanying such Proposal are true copies of their respective originals.
3. This statement is made for the express purpose of appointment as the service provider for the aforesaid Project.
4. We shall make available to the Directorate any additional information it may deem necessary or require for supplementing or authenticating the Proposal
5. We acknowledge the right of the Directorate to reject our proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. We certify that in the last five years, we or any of our Associates have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part

We declare that:

- a. We have examined and have no reservations to the RFP Documents, including any Addendums issued by the Government of Meghalaya;
- b. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for proposal issued by or any agreement entered into with the Government of Meghalaya or any other public sector enterprise or any government, Central or State; and

RFP for Establishment & Operation of High-Performance Sports Science Centre in Shillong, Meghalaya

- c. We hereby certify that we have taken steps to ensure that, no person acting for us or on our behalf will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- 7. We understand that you may cancel the entire Process at any time and that you are neither bound to accept any Proposal that you may receive nor to select the Agency, without incurring any liability to the Bidders.
- 8. The undersigned is authorized to sign the documents being submitted through this RFP. **(A copy of Power of Attorney/Board Resolution is enclosed)**
- 9. In the event our firm is empanelled as the Agency for this project we shall comply with all rules put out under this RFP and any contract/work order assigned to us by the Directorate.
- 10. The information provided herewith is true and correct to our best knowledge. If any discrepancies are found in the information provided or if the information provided is not correct, our firm would be fully responsible for that. We understand in such cases our bids are liable to be rejected.

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

Date:

Annexure B - Format for Power of Attorney

Know all men by these presents, we, (Name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr/Ms presently residing at, who is presently employed with us and holding the position of as our true and lawful attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for "**RFP for Establishment & Operation of High Performance Sports Science Center at Shillong, Meghalaya**" released by the Directorate of Sports and Youth Affairs, Government of Meghalaya, including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/ responses to the authority, representing us in all matters before the authority, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the government of Meghalaya in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us till the entering into of the Agreement with the government of Meghalaya

AND, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 20**

For

(Signature, name, designation and address)

Witnesses:

- 1.
- 2.

Notarized Accepted

.....
(Signature, name, designation and address of the Attorney)

Notes:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
2. Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/ power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder
3. For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued.

Annexure C - Manufacturer's Authorization Form

To,
Director,
Sports and Youth Affairs
Government of Meghalaya
J.N.S Complex. Polo Grounds, Shillong – 793001

Reference No.:

Sub: Proposal for Establishment & Operation of High Performance Sports Science Center at Shillong, Meghalaya

Sir/Ma'am,

Reference your RFP/ No._____, dated _____. We, _____ who are proven and reputable manufacturers/(Name of the Manufacturer) of _____ Equipment having factories/offices at_____, hereby authorize Messrs_____ (name and address of the agent) to submit a Bid, process the same further and enter into a Contract with you against your requirement as contained in the above referred Bidding Documents for supply of the above goods manufactured by us during the currency of the Contract.

We also hereby extend our full warranty of _____ year from the date of acceptance of goods by Consignee, supplied against this Contract.

Yours faithfully,

[Signature with date, name and designation] for and on behalf of Messrs_____

[Name & address of the manufacturers]

Note: This letter of authorization should be on the letter head of the manufacturing firm/distributor/stockist and should be signed by a person competent to legally bind the manufacturer/distributor/stockist.

Annexure D – Disclosure of Conflict of Interest

It is hereby disclosed that we do not have any conflict of interest with other bidders in terms of the conditions stipulated in clause No. IX of this RFP document. If this disclosure is found wrong later, we are liable for punitive action as per the terms of the agreement.

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

Date:

Annexure E – Disclosure of Code of Integrity

It is hereby disclosed that we _____ shall not act in contravention of the codes as under:-

1. Prohibition of:-

- a) Making an offer either directly or indirectly in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
- b) Any omission, or misrepresentation that may mislead or attempt to mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
- c) Any collusion bid rigging or anti-competitive behavior that may impair the transparency, fairness and the progress of the procurement process.
- d) Improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
- e) Any financial or business transactions between the bidder and any official of the procuring entity related to the tender or execution process of contract, which can affect the decision of the procuring entity directly or indirectly.
- f) Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
- g) Obstruction of any investigation or auditing of a procurement process.
- h) Making false declaration or providing false information for participation in a tender process or to secure a contract.

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

Date:

Annexure F - Particulars of the Bidder

General Information about the Firm:

- a) Name of Company or Firm:
- b) Legal status (e.g. incorporated private company, unincorporated business, partnership etc.):
- c) Country of Incorporation:
- d) Registration address:
- e) Year of incorporation:
- f) Year of commencement of business:
- g) Principle place of business:
- h) Brief description of the Company including details of its main lines of business

Name, designation, address and phone numbers of authorized signatory of the Bidders

- i) Name:
- j) Designation:
- k) Company:
- l) Address:
- m) Phone No.:
- n) Fax No.:
- o) E-mail address:

(Signature, name and designation of the authorized signatory)

For and on behalf of

Annexure G – Inspection & Acceptance Certificate (For equipment related to Establishment & Operation of High Performance Sports Science Center at Shillong, Meghalaya)

Certified that the following item(s) has/have been received in full & good condition as per the terms & conditions of Supply Order and Contract Terms & Conditions:

1)	Contract No. & Date	:_____
2)	Name and Address of Purchaser	:_____
3)	Supply order No. and Date	:_____
4)	Service provider's Name & Address	:_____
5)	Consignee	:_____
6)	Description of the item supplied	:_____
7)	Quantity Supplied	:_____
8)	Delivery date-(As per supply order)	:_____
9)	Extended Delivery Date, if any	:_____
10)	Date of actual Receipt of goods by the Consignee	:_____
11)	Delay in supplies beyond original delivery date	:_____
12)	Damages/Shortages/recoveries for late supplies etc., if any	:_____
13)	Remarks, if any	:_____

() () () ()

Signatures of Inspection & Acceptance Committee Members

Annexure H - Experience/ Performance Statement

The following information should be provided in the format below for each Eligible Project completed in the last 5 financial years ending on 31st March 2025 for which your firm was legally contracted by the Client.

- 1. Assignment Name:**
- 2. Name, address, email of the client:**
- 3. Order No. and Date:**
- 4. Contract Value (in Indian Rupees):**
- 5. Date of Completion of Supply as per contract:**
- 6. Date of Completion of Actual Supply:**
- 7. Reasons of Delay (if any):**
- 8. Location of Supply:**
- 9. Description and quantity of ordered goods:**

IMPORTANT:

1. Use separate sheets for each Eligible Project.
2. Attach proof of each eligible project undertaken. The documentary proof will be work order & work completion certificate from the purchaser/end user with cross-reference of order no. and date in the certificate.

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

Date:

Annexure I - Non-Blacklisting Undertaking

I _____ Proprietor/Director/Partner of the firm M/s._____ do hereby solemnly affirm that our firm M/s._____ has not have been blacklisted by Central/ State Governments/ PSUs. There is no criminal proceedings/convictions against our firm.

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

Date:

Annexure J – Financial Capacity

S.No.	Financial Year	Annual Turnover (in INR crores)
1.	2024-2025	
2.	2023-2024	
3.	2022-2023	
4.	2021-2022	
5.	2020-2021	

Certificate from the Statutory Auditor

This is to certify that (name of the Applicant) has received the payments shown above against the respective years on account of professional fees.

(Signature, name and designation of the authorised signatory)

Date:

Name and seal of the audit firm:

Note: In case the Applicant does not have a statutory auditor, it shall provide the certificate from its chartered accountant that ordinarily audits the annual accounts of the Applicant.

Annexure K – Format for Clarifications/ Comments

To,
Director,
Sports and Youth Affairs
Government of Meghalaya
J.N.S Complex. Polo Grounds, Shillong – 793001

Reference No.:

Sub: Proposal for Establishment & Operation of High Performance Sports Science Center at Shillong, Meghalaya

Sir/Ma'am,

The following are the Clarifications and Comments regarding the subject RFP.

S.No.	Page No.	Section/ Clause No.	RFP Text	Query/Clarification

Note:

1. DSYA shall endeavour to respond to all queries deemed relevant by the DSYA.
2. DSYA reserves the right to not respond to any queries or provide any clarifications at its sole discretion. Nothing in this clause (or in this document) shall be construed as obliging the DSYA to respond to any queries/clarifications.

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

Date:

Annexure L – Bid Security Declaration Form

Date:

RFP No.:

To,
The Director,
Directorate of Sports & Youth Affairs, Meghalaya Shillong, Meghalaya – 834 008

Sir,

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions as below:

- a) withdraws/modifies/amends the submitted bid against this tender, impairs or derogates from the tender, during the period of bid validity specified in this tender; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
 - (i) fail or refuse to execute the contract, or
 - (ii) fail or refuse to furnish the Performance Security, in accordance with the terms of this tender document.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder or upon

- (i) the receipt of your notification of the name of the successful Bidder and submission of required Performance Security, in accordance with the terms of this tender document; or
- (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of: (insert legal capacity of person signing the Bid Securing Declaration) Dated on _____ day of (insert date of signing)

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

Date:

Annexure M – Terms of Reference (ToR)

S. N.	Particulars	Item Specification	Quantity
1	Isokinetic Lab		
i.	Isokinetic System	<ul style="list-style-type: none"> ● Differentiated Load Adjustment between eccentric and concentric phases for targeted programs <ul style="list-style-type: none"> ● Automatic adjustment of the load in defined pain zones. ● Customizable Workout Programs with variable weight loads <ul style="list-style-type: none"> ● Functional Assessment Tests, including a complete Eccentric/Concentric Assessment. ● Should have training programs for: <ul style="list-style-type: none"> ○ Eccentric ○ Isotonic ○ Isokinetic ○ Isometric ○ Elastic ○ Viscous ○ Variable Weight Load ● Robotically adjusted load between Eccentric/Concentric phases. ● SUPRAMAXIMAL ECCENTRIC TRAINING to maximize strength and hypertrophy. <p style="text-align: center;">Hardware</p> <ul style="list-style-type: none"> ● Maximum Cable Extraction: 3m (At least) ● Load Range: 	01

		<ul style="list-style-type: none"> ○ Leg Extension 20-600 N/m or better ○ Pulley 1-100 Kg or better ○ Squat 1-200 Kg or better ● Isokinetic Speed Range: 0.1-3.5 m/s or better ● Leg Extension Speeds 12-750 °/s. or better ● Wi-Fi enabled with remote control capabilities. ● dual touch-screen interface for ease of use and control. <ul style="list-style-type: none"> ● USB Ports for connectivity ● Automatic archive system. ● Electric Motor with variable and controlled torque. ● Workstations should include: <ul style="list-style-type: none"> ○ Pulley ○ Leg Extension ○ Squat 	
ii.	Robotic Resistance Training Station for Lower Limb	<p>Testing Functions</p> <ul style="list-style-type: none"> ● Ability to perform robotic assessments for one or both lower limbs. ● Capable of measuring maximum strength, one-repetition maximum, peak power, and eccentric force output. <ul style="list-style-type: none"> ● Should evaluate rate of force/power development, inter-limb asymmetry, and reaction time. ● Must include assessment of knee joint stability, critical power, and neuromuscular control/precision. ● Should allow testing of anaerobic performance, proprioception, and 	01

		<p>fatigue index.</p> <p>Training Functions</p> <ul style="list-style-type: none"> • Capable of providing eccentric, concentric, and variable resistance training. • Must support low-impact plyometric training with real-time dynamic force feedback. • Should include an extensive library of training programs, assessment protocols, and interactive exergames. <p>Hardware Requirements</p> <ul style="list-style-type: none"> • System should deliver a peak force capacity of 5,200 N or more collectively for both legs <ul style="list-style-type: none"> • Rate of force development to be at least 14,000 N/s. • Force resolution of 15 N or finer. <p>Software Requirements</p> <ul style="list-style-type: none"> • Must incorporate machine learning algorithms to adapt training and testing. • Should provide real-time visual feedback, progress reporting, and performance analytics. • Data management system should be customizable, with integration options for iOS and Android applications. 	
iii.	Multidirectional Resistance Training and Evaluation	<ul style="list-style-type: none"> • The system shall be a performance and rehabilitation platform utilizing 3D resistance technology, designed for comprehensive neuromuscular testing, power training, and real-time feedback. 	01

	<p>System</p>	<ul style="list-style-type: none"> • Capable of conducting 3D strength and power assessments across all major joints and movement planes. <ul style="list-style-type: none"> • Must support linear and straight-line training applications. • Should include multi-planar resistance evaluation suitable for performance testing. • Shall deliver constant, isotropic resistance in every direction, distinct from cables, bands, or free weights. • Designed to encourage balanced muscle activation across the full range of motion (ROM). • Supports simultaneous training in multiple movement planes. • Provides visual biofeedback and interactive gamified training environments. • Integrated touchscreen interface of not less than 25 inches. <ul style="list-style-type: none"> • Equipped with an articulating 3D resistance arm. • Arm extension length of 295cm or greater. • Velocity capability up to 9.5 m/s or higher, starting from near-zero (≤ 0.5 m/s). <ul style="list-style-type: none"> • Able to accommodate users with a height above 6.7 feet. • Load range between 2.5 kg and 14 kg (or nearby) for continuous concentric resistance. • Optional accessories to include handle grips, bar, and supporting straps. <ul style="list-style-type: none"> • Data capture frequency of 240 Hz or more. 	
--	---------------	--	--

		<ul style="list-style-type: none"> • Provided with a cloud-based software platform for long-term data storage, analysis, and monitoring, including a subscription of at least 3 years. • Should automatically record and store session data for subsequent review and tracking. • Enables custom protocol design for both individual and group training programs. 	
2	Motion and Biomechanics Lab		
i.	Sprint Start Analysis System with cameras	<p style="text-align: center;">Camera System</p> <ul style="list-style-type: none"> • Should include a minimum of three high-speed cameras. • Cameras must be capable of capturing rapid mechanical movements and allow playback in slow motion for detailed analysis. • Must provide integration options via GigE or USB3 interfaces. <ul style="list-style-type: none"> • Should support instantaneous feedback. • Cameras should operate at frame rates between 120 fps and 270 fps or higher. • Must be compatible with wireless triggers, mobile devices, and remote access for recording, streaming, and analysis. • The system should be portable for use across different environments. <p style="text-align: center;">Sprint Start Block with Force Sensing Plates</p> <ul style="list-style-type: none"> • Start blocks must be equipped with force-sensing technology to 	01

	<p>record:</p> <ul style="list-style-type: none">○ Three-dimensional force vectors○ Kinematic performance data○ Precise time measurements <ul style="list-style-type: none">• Must be suitable for both fixed and mobile applications.• Should include a synchronized auditory cue system for the start signal. <p>Software (with 3-Year Subscription)</p> <ul style="list-style-type: none">• Capable of connecting to multiple measuring stations simultaneously.• Should include a centralized database with structured filtering options for managing athlete, session, video, and analysis data.<ul style="list-style-type: none">• Must allow customization and scalability to adapt to user requirements.• Should provide real-time feedback tools as well as detailed post-session analysis.• Must integrate an athlete performance database to enable comparison of sprint start parameters.<ul style="list-style-type: none">• Capable of comparing multiple attempts/trials.• Should allow 2D calibration of force plates with force vector visualization overlaid on video output.• Must provide tools for measurement of distances within the analysis software.• Supplied with a 3-year software license, with options for annual	
--	--	--

		renewal thereafter.	
ii.	Marker less Biomechanical analysis System with force plates	<p>Camera System</p> <ul style="list-style-type: none"> • Should include 12 or more high-resolution cameras to ensure comprehensive motion capture coverage. • Cameras should achieve up to 190 fps at 2000 × 1500 resolution (3 MP) and up to 270 fps at Full HD resolution. • Must be high-speed, synchronized via Precision Time Protocol. • Supplied with a minimum 3-year software license, extendable annually thereafter. <p>Force Plate</p> <ul style="list-style-type: none"> • Integrated 3D force plates for ground reaction force measurements. • At least two force plates provided, along with necessary dummy plates for accurate experimental setup. <p>Software (with 3-Year Subscription)</p> <p>Data Management</p> <ul style="list-style-type: none"> • Capable of visualizing results by individual or session. • Includes a central database interface with customizable UI (fields, columns, etc.). <ul style="list-style-type: none"> • Data must be linked directly to each athlete's profile. • Advanced sorting, filtering, and grouping functions for repeated team sessions. • Supports multiple trial categories, import/export functions, and archiving features. 	01

	<ul style="list-style-type: none"> • Based on server-client architecture with central SQL database, allowing access for multiple clients (with analysis or viewer rights). • Incorporates anonymized data storage with random ID generation to ensure GDPR compliance. <ul style="list-style-type: none"> • Includes user access management and reporting functions. • Compatible with third-party athlete/patient management systems. <p style="text-align: center;"><i>User Interface</i></p> <ul style="list-style-type: none"> • Simple and intuitive interface with predefined analysis dashboards and reporting templates. • Automated sequence of workflow steps (record → track → analyze → report). • Fully integrated markerless tracking module with automated transfer to biomechanics workflows. <ul style="list-style-type: none"> • Desktop shortcuts for predefined multi-camera setups. • Functions for group data capture, wireless buzzer control, and RFID-based athlete identification. • Includes advanced mode for customized data processing, dashboard, and report template creation. <p style="text-align: center;"><i>Recording Technology</i></p> <ul style="list-style-type: none"> • Compatible with GigE Vision and USB3 Vision cameras (manufacturer-independent). <ul style="list-style-type: none"> • Allows flexible camera combinations across multiple recording engines. • Provides precise synchronization with third-party devices, 	
--	---	--

	<p>retrospective recording, and delayed live views.</p> <ul style="list-style-type: none">• Enables real-time and frame-by-frame playback of all or selected cameras.• Offers immediate AVI file availability for post-processing without extra compression steps.• Includes remote-recorder mode and wireless remote-control options. <p>Third-Party Integration</p> <p>EMG</p> <ul style="list-style-type: none">• Supports integration of multiple EMG systems (up to 16 sensors synchronously).• Data visualized in customizable diagrams within dashboards.• Stores EMG data in .c3d format. <p>Force Plates</p> <ul style="list-style-type: none">• Seamless integration with 3D biomechanical force plate systems.• Supports multiple platform sizes and synchronized video capture.• Displays dynamic 3D vectors, directional vectors, and vector courses overlaid on video.• Allows customization of force vector settings and combined kinetic–kinematic analysis.• Stores data in .c3d format. <p>Data Processing & Analysis</p> <ul style="list-style-type: none">• Integrated markerless tracking software using rigid body tracking and inverse kinematics for 3D skeletal modelling.	
--	---	--

	<ul style="list-style-type: none"> • Automatic skeleton rendering overlaid on video in 3D scene. • Suitable for analysis of any human movement in varied environments. • Analysis dashboards provide video, charts, tables, diagrams, and text annotations. • Comparison of up to four analyses simultaneously with event-based time points. <ul style="list-style-type: none"> • Import of external graphics and findings. <p style="text-align: center;">Video/Data Playback</p> <ul style="list-style-type: none"> • Includes frame-by-frame and slow-motion playback (10%–100%). • Supports looped sequences, zoomed playback, and automatic rewind of selected events. • Enables dynamic video reporting, MP4 export, and compressed dashboard videos. <p style="text-align: center;">Data Export</p> <ul style="list-style-type: none"> • Raw data export in C3D, CSV, and other standard formats. <ul style="list-style-type: none"> • Export of processed kinematic/kinetic results. • Video export supported. <p style="text-align: center;">Testing Capabilities</p> <ul style="list-style-type: none"> • Full biomechanical motion analysis. • Sport-specific assessment of gait, running, jumping, landing, throwing, swinging, and pitching. • Tools for performance optimization and injury risk evaluation. 	
--	---	--

iii.	Laser based skill analysis training System	<p align="center">Core Technology</p> <ul style="list-style-type: none"> • Should utilize AI-driven sensor technology with 2D LiDAR laser and integrated 3D depth camera to enable markerless motion capture. <ul style="list-style-type: none"> • Equipped with a large-format display of 60 inches or more. • Must include RFID-enabled athlete identification and login system. <p align="center">Testing & Training Modules</p> <ul style="list-style-type: none"> • Should provide modules for linear, lateral, and cutting movements. • Must support reactive jump testing, balance evaluation, endurance measurement, and speed assessment. • Should include protocols for squat, walking, and motion data collection. • Capable of analyzing body posture, range of motion (ROM), joint health, and functional age parameters. • Should assist in progress tracking for rehabilitation stages, such as return to walking, running, and playing. • Must incorporate integrated cognitive, visual, and motor assessment tests. <p align="center">Skill Training Modules</p> <ul style="list-style-type: none"> • Should include modules for spatial orientation, concentration, and cognitive evaluation. • Must provide exercises for memory development, visualization, and multi-object tracking. 	01

		<ul style="list-style-type: none"> • Should assess and train reaction time, motor coordination, and explosiveness. • Must cover acceleration, deceleration, and agility training. <p>Software</p> <ul style="list-style-type: none"> • Should provide a comprehensive analysis platform capable of generating predictive insights, decision-making support, performance benchmarking, and talent identification reports. 	
3	Gait Lab		
i.	Optical Infrared movement analysis System	<p>Hardware</p> <ul style="list-style-type: none"> • The system shall be capable of conducting detailed assessments of reactivity, motion control, and related biomechanical parameters. • Should employ optical sensors operating at a frequency of around 950 Hz or more for high-precision measurement. • Must achieve a measurement resolution of approximately 1 cm or better. • Each module should consist of one transmitting and one receiving bar, each equipped with more than 95 infrared LED/receiver pairs for accurate detection per detection module • Capable of detecting interruptions in movement with resolution finer than 1 cm. • Designed for safe and effective use in both healthy and pathological populations, suitable for adults and pediatric users. • Should be a modular, cable-free system, enabling easy extension and 	01

	<p>reconfiguration.</p> <ul style="list-style-type: none"> Must provide the option of two-dimensional measurements through additional bars, allowing advanced gait analysis when required. <p>Software</p> <ul style="list-style-type: none"> Should allow real-time wireless data transfer to a PC via Bluetooth. Must include a dedicated software platform for data storage, recall, and analysis. Enables creation of customized protocols and testing sequences. Provides detailed reports including averages, variability coefficients, and standard deviations. Should support personalized recovery planning based on individual test results. Capable of longitudinal data comparison across multiple testing sessions. Compatible with external systems such as webcams, IMU devices, and heart rate monitors for integrated analysis. <p>Testing Capabilities</p> <ul style="list-style-type: none"> The system shall be suitable for movement analysis and functional assessment under varied conditions. <ul style="list-style-type: none"> Must include dedicated protocols for: <ul style="list-style-type: none"> Gait analysis Running performance evaluation Jumping assessments 	
--	---	--

ii.	<p>Treadmill with Integrated 3D Force Measurement System</p>	<p>Force Measurement Capabilities</p> <ul style="list-style-type: none"> The system shall provide 3D ground reaction force measurement, capturing forces along the vertical, anterior–posterior, and medio-lateral axes (Fz, Fx, Fy) as well as torques. Equipped with an integrated force plate design, with sensors embedded in the treadmill deck for direct, accurate gait and running analysis. Provides real-time feedback on parameters such as step length, cadence, symmetry, and force vectors for analysis and biofeedback. <ul style="list-style-type: none"> Capable of analyzing: <ul style="list-style-type: none"> Ground reaction forces across all three axes Center of pressure (CoP) trajectory Step and stride length Step width and asymmetry Gait phase timing (stance, swing) Designed with plug-and-play functionality for quick setup and minimal recalibration. Allows simultaneous integration with EMG, motion capture, or other biomechanical systems via analog and digital I/O connections. <p>Software & Data Output</p> <ul style="list-style-type: none"> Supplied with dedicated software for real-time visualization, recording, and export of biomechanical data. Supports high-frequency data acquisition with analog and digital outputs. 	01
-----	--	--	----

		<ul style="list-style-type: none"> Enables further analysis and integration with additional biomechanical tools such as EMG and video systems. <p style="text-align: center;">Treadmill Specifications</p> <ul style="list-style-type: none"> Running surface of at least 165 x 65 cm, with a slip-resistant design to enhance safety. Should incorporate shock reduction features to minimize joint loading during use. <ul style="list-style-type: none"> Must support users weighing up to 195 kg or more. Speed range should extend from 0 up to 22 km/h or higher. Provides six or more levels of acceleration and deceleration control. <ul style="list-style-type: none"> Fully programmable via PC software. Should allow reverse walking speeds up to 5 km/h (optional for future expansion). Should support perturbation training for advanced gait rehabilitation. <ul style="list-style-type: none"> Includes 38 or more pre-programmed options, with at least five exercise protocols and 22 or more test profiles. 	
iii.	Anti-Gravity treadmill	<ul style="list-style-type: none"> Equipped with a differential air pressure system to generate a lifting force that reduces the impact of body weight on the lower extremities. Treadmill enclosed within a pressurized chamber, adjustable to provide varying levels of body weight support. Treadmill speed range: -3Km/hr to 15Km/hr or higher. <ul style="list-style-type: none"> Incline range: 0% to 14% or higher. 	01

		<ul style="list-style-type: none"> • Supports user weights from 40 kg to 175 kg. • Running surface dimensions: minimum 21" width × 60" length. • Adjustable cockpit to accommodate varying user heights. • Magnetic safety lanyard clip for emergency stop functionality. • HD video monitoring camera for real-time gait analysis and feedback. • Body weight adjustment: 25% to 100% or wider range, adjustable in 1% steps. <ul style="list-style-type: none"> • Provides real-time gait analysis feedback. • Captures comprehensive gait data, including step length, step rate, ground reaction forces, and other key parameters. • Connectivity options: WiFi and USB4. 	
4	Physiology Lab		
i.	Sports performance Treadmill	<ul style="list-style-type: none"> • Running surface: minimum 165 × 64 cm. • Shock-absorbing system to reduce joint impact. <ul style="list-style-type: none"> • Slip-resistant treadmill surface. • Supports user weight up to at least 200 kg. <ul style="list-style-type: none"> • Speed range: 0–24 km/h or higher. • Seven levels of acceleration and deceleration. <ul style="list-style-type: none"> • Programmable via PC software. • Optional reverse speed functionality up to 5 km/h for future use. • Minimum 40 programs, including at least 5 exercise profiles and 25 	01

		test profiles.	
ii.	Portable Metabolic Testing and Cardiopulmonary System	<ul style="list-style-type: none"> • True bi-directional telemetry. • Fully automatic calibration. • Oxygen sensor easily replaceable without tools. • Capable of remote operation and real-time data display via PC or notebook. • Swappable battery. • PC-compatible for outdoor testing or fully self-sufficient operation with internal storage >1 TB. • Operable under hypoxic conditions. • Total weight (including batteries) under 550 g. • Portable enough to carry in a sport jacket or backpack. • Capable of functioning as a stationary system. <ul style="list-style-type: none"> • Compatible with: <ul style="list-style-type: none"> ◦ 1- or 3-channel ECG monitoring systems ◦ Pulse oximeters ◦ Automatic blood pressure monitors ◦ Bluetooth or USB connection to PC ◦ A wide range of bicycle ergometers • Breath-by-breath analysis sampling technique. • Positioning system supporting GPS, Beidou, Glonass, and similar multi-system technologies for high accuracy. 	01

		<ul style="list-style-type: none"> • Measures ambient conditions via built-in CO₂ sensor or integrated components. <ul style="list-style-type: none"> • Fully integrated long-range Bluetooth as standard. • Capacitive touchscreen and hard keys (optional). • Compatible with disposable turbines (no calibration required) and reusable turbines. • Dynamic Flow Control for continuous adjustment of gas signal delay relative to flow signal. <ul style="list-style-type: none"> • Constant ambient air CO₂ monitoring in docking station. • Warm-up time ≤1 minute (practically instantaneous). • Gyroscope and magnetic field sensor for enhanced accuracy. 	
iii.	Lower limb Bike Ergometer	<p>Control & Monitoring:</p> <ul style="list-style-type: none"> • Control unit with a touchscreen ≥6.5”. • Control Unit to be programmable for versatile training. • SpO₂ monitoring and blood pressure monitoring for the control unit with touchscreen (optional for future expansion) <ul style="list-style-type: none"> • Heart rate monitoring via Bluetooth. • Ergometry management software. <p>Hardware Specifications:</p> <ul style="list-style-type: none"> • Minimum starting load: ≤12 W. • Maximum peak load: ≥2500 W. • Isokinetic workload control capability. 	01

		<ul style="list-style-type: none"> • Minimum load increments: 1 W or equivalent. • Supports hyperbolic, linear, and fixed torque workload control. <p>Connectivity:</p> <ul style="list-style-type: none"> • Control unit with touchscreen ≥6" for ergometer operation. <ul style="list-style-type: none"> • USB connector. • RS232 output connector. 	
5	Neuromuscular Strength Training Lab		
i.	Pneumatic Leg press system	<ul style="list-style-type: none"> • Pneumatic Resistance based computerized system with automated reporting and safe, individualized training using <ul style="list-style-type: none"> • Independently moving lever arms. • Near-zero starting load. • Resistance increments: 100 g / 1 kg. • Variable resistance range: 0–132 kg or more per lever arm for leg press exercises. <ul style="list-style-type: none"> • Automatic resistance progression feature. • Air-resistance system with maximum input pressure about 9 bar or similar <ul style="list-style-type: none"> • Built-in library of training programs. • Cloud-based server compatibility. • RFID key support for convenient user sign-in. • Adjustable foot placement to target multiple muscle groups, 	01

		<p>including quadriceps, hamstrings, glutes, and calves.</p> <p>Range of Motion (ROM) locks and isometric strength testing capability.</p>	
ii.	Pneumatic Abdomen Back System	<ul style="list-style-type: none"> Pneumatic Resistance based Computerized system with automated reporting and safe, individualized training. <ul style="list-style-type: none"> Near-zero starting load. Resistance increments: 100 g / 1 kg. Variable resistance range: 0–62 kg or higher for both abdominal and back exercises. Air-resistance system with maximum input pressure of 9 bar or similar Electrically adjustable seat height and arm position. <ul style="list-style-type: none"> Ensures safe, natural movement patterns. Built-in library of training programs. Cloud-based server compatibility. RFID key support for convenient user sign-in. <p>Adjustable lever arm, with Range of Motion (ROM) locks and isometric strength testing capability.</p>	01
iii.	Pneumatic Push up and pull down	<ul style="list-style-type: none"> The system shall be a pneumatic resistance based computerized solution designed for individualized and safe strength training. Must feature a near-zero starting resistance to allow progressive loading from the initial phase. <ul style="list-style-type: none"> 100g/1kg resistance increments. 	01

		<ul style="list-style-type: none"> • The variable resistance range should be up to 52 kg or more for push exercises and up to 62 kg or more for pull-down exercises. • Should offer automatic load adjustment during the training process to match user performance. • Equipped with electrically adjustable seating for optimal ergonomic positioning. • Must support natural and safe movement patterns throughout the training cycle. <ul style="list-style-type: none"> • The pneumatic system should operate with a maximum inlet pressure above 8.5 bar. • Should include an extensive library of predefined training programs. <ul style="list-style-type: none"> • Must be cloud-compatible for remote access, data storage, and monitoring. • Should feature RFID-based user identification for simplified login and automatic profile retrieval. <ul style="list-style-type: none"> • The system should allow targeted training of shoulder and back muscle groups. <p>Must include adjustable range-of-motion locking mechanisms and isometric strength testing capabilities.</p>	
iv.	Multifunctional Dynamic Neuromuscular Training System	<p>The system should support a comprehensive training exercises, covering strength, performance, and functional training needs.</p> <p>Must be designed for dual installation modes, allowing vertical wall-mounting as well as horizontal placement on the floor for versatile training setups.</p>	02

	<p>Should enable performance measurement and control with consistent resistance maintained throughout the full range of motion.</p> <p>Must provide real-time tracking and display of force, position, velocity, and power output.</p> <p>Should feature tablet or smart device connectivity for exercise selection, programming, and control.</p> <p>Must offer real-time visualization of performance metrics during exercise sessions.</p> <p>Should include Dynamic Vectoring technology for optimized resistance direction and movement dynamics.</p> <p>Should offer multiple training modes including:</p> <ul style="list-style-type: none"> • Eccentric mode with adjustable overload • Elastic stiffness-based resistance • Isometric training mode <p>Must allow configurations for fixed-point training or perpendicular gravity setups.</p> <p>Should provide a training load of at least 48 kg on both left and right sides to accommodate advanced resistance needs.</p> <p>The system should support a variety of resistance types, including but not limited to constant, eccentric, magnetic, elastic, viscous, and others, with a minimum of seven distinct load profiles.</p>	
6	Recovery Lab	

i.	<p>Electric Whole Body Cryotherapy System</p>	<p>The system shall be a full-body cryotherapy chamber powered by electricity, eliminating the need for liquid nitrogen. It should be capable of achieving cryogenic temperatures in the range of approximately -128°C to -140°C for therapeutic use. Must provide multiple therapy modes or treatment programs to cater to different recovery and wellness needs. Equipped with an electric-mechanical lift mechanism to adjust user height for optimal exposure. The design must ensure that the user's head remains outside the chamber, minimizing the risk of cryogenic exposure. Should include real-time skin temperature monitoring with a minimum of five or six infrared (IR) sensors to ensure safe and efficient cooling during sessions. Integrated intelligent software should automatically manage and regulate the entire treatment process. The system must offer a simple plug-and-play installation, without requiring any specialized external ventilation systems. Should feature a large ultra-high-definition (UHD) touchscreen interface for intuitive operation and control. Must include at least three built-in display screens for media or educational content during therapy. Should be equipped with high-fidelity (HiFi) audio speakers to deliver ambient sound or entertainment during sessions. The unit must operate on a standard 220 V power supply with a current requirement of approximately 16 A or lower, compatible with</p>	01
----	---	--	----

		standard Indian electrical infrastructure.	
ii.	Modular HBOT Chamber	<p>The system shall be a hyperbaric oxygen therapy (HBOT) chamber designed to significantly enhance oxygen concentration in the bloodstream.</p> <p>It should be capable of raising internal oxygen levels by at least 50% during therapy sessions compared to normal atmospheric conditions.</p> <p>The unit must allow pressure adjustment exceeding approximately 47 kPa, enabling a controlled therapeutic environment.</p> <p>The chamber should include integrated temperature regulation to maintain optimal internal conditions throughout the session.</p> <p>A safety/emergency button must be accessible from inside the chamber for immediate operator or user intervention.</p> <p>The construction must be robust and pressure-resistant, ensuring reliable performance under increased atmospheric conditions.</p> <p>The system should feature a touchscreen control panel with a simple and intuitive user interface.</p> <p>It must be capable of reaching the target pressure within approximately 10 minutes to optimize treatment time and throughput.</p> <p>Audio alerts should notify the user when the door is secured and therapy has begun.</p> <p>An integrated intercom communication system must allow continuous interaction between operator and patient during treatment.</p> <p>The device should support continuous therapy sessions lasting up to</p>	01

		<p>around 180 minutes without interruption.</p> <p>It should have the capacity to accommodate two individuals simultaneously.</p> <p>An external control console with an emergency shutdown function must be provided, allowing the operator to manage compression, decompression, internal temperature, and session duration.</p>	
7	Rehabilitation Lab		
i.	Radial Extracorporeal Shockwave Therapy Device	<p>The system should include an integrated air compression unit with optimized air management, removing the requirement for an external compressor and enabling delivery of high-frequency impulses of at least 22 Hz or higher.</p> <p>The device must feature a lightweight and ergonomic design for ease of handling and clinical use.</p> <p>It should provide a minimum of five intelligent treatment protocols and include a range of applicators suitable for various musculoskeletal disorders and rehabilitation needs.</p> <p>Maintenance should be simplified through an RFID-based tracking system that records total impulse counts and device usage history.</p> <p>The system must offer an adjustable pressure range from approximately 1.0 bar up to 3.6 bar or more.</p> <p>The operating frequency should range from about 1 Hz to at least 22 Hz.</p> <p>The device must be capable of delivering around 5000 shockwave</p>	01

		<p>impulses within approximately 3.5 minutes when operating at its maximum power setting.</p> <p>The handpiece should be designed for long-term durability, supporting up to 1 million pulses or more before replacement is necessary</p>	
ii.	Capacitive and Resistive Energy Transfer Therapy Device	<ul style="list-style-type: none"> • The system must support both capacitive and resistive diathermy modalities for comprehensive therapeutic applications. <ul style="list-style-type: none"> • It should offer multiple treatment modes, including: <ul style="list-style-type: none"> ◦ Manual static mode for targeted therapy. ◦ Use in conjunction with passive mobilization or during active dynamic movement with a hands-free accessory. • The device should include ergonomically designed applicators suited for advanced mobilization and treatment of various soft tissue conditions. • A touch-based control interface must be provided for easy navigation and parameter adjustment. • The frequency emission range should cover at least 400 kHz to 1100 kHz to ensure deep tissue penetration and treatment versatility. • It should offer five or more selectable frequency settings, automatically adjusting based on treatment protocols. • The system must provide a minimum of three sizes of capacitive and resistive electrodes to accommodate different anatomical regions. • It should support multifrequency operation, pulsed emission, automatic frequency scanning, and transdermal vehiculation for enhanced therapeutic outcomes. 	02

		<ul style="list-style-type: none"> • The unit must include: <ul style="list-style-type: none"> ○ A counter electrode (return plate). ○ Monopolar capacitive and resistive handpieces with at least three interchangeable heads each and bipolar hand piece for various treatment needs 	
iii.	Multimodal Electrotherapy Stimulation Device	<ul style="list-style-type: none"> • The unit should provide over 400 pre-set electrotherapy programs, designed to cover a wide range of therapeutic, fitness, and rehabilitation applications. <ul style="list-style-type: none"> • It must include specialized treatment protocols for diverse applications such as pain management (TENS), rehabilitation, serial sequential stimulation, muscle re-education, and fitness enhancement. • The device should deliver an output current of up to 110 mA or higher per channel for effective stimulation across varied patient needs. • It must support pulse durations ranging from 50 μs to at least 420 μs, ensuring compatibility with different therapeutic requirements. • The system should offer sequential stimulation capability in a serial pattern involving three or more points, enabling targeted muscle activation sequences. • The device must support battery-powered operation, enhancing portability and flexibility of use in clinical and field environments. • It should feature four fully independent stimulation channels capable of supporting up to eight electrodes simultaneously, enabling multi-area treatment during a single session. 	04

		<ul style="list-style-type: none"> Both frequency and pulse amplitude must be adjustable to tailor therapy parameters to individual patient needs. A clear and intuitive display interface should be provided to allow easy navigation of programs and treatment settings. The device should operate on rechargeable batteries, ensuring convenience and uninterrupted use without dependence on a power outlet. <p>The system should be lightweight and compact, making it suitable for use in rehabilitation centers, sports facilities, and clinical practice.</p>	
iv.	Therapeutic Laser Device	<ul style="list-style-type: none"> The device shall be a portable Class IV therapeutic laser Designed for use in rehabilitation, sports medicine, physiotherapy <ul style="list-style-type: none"> support both continuous and pulsed operation be lightweight, and allow both mains and battery-powered use <ul style="list-style-type: none"> Wavelength: 808 nm. Maximum Output Power: At least 1 W. Emission Modes: Continuous and pulsed. Frequency Range: Up to 10,000 Hz or more. Target Area: Handpiece with optical lens of approx. 11 mm diameter. <ul style="list-style-type: none"> Display: Backlit screen, minimum 2.5" or more. Weight: Less than 500 g. Controls: User-programmable with option to store favorites. Safety Features: 	04

		<ul style="list-style-type: none"> ○ Emergency stop button. ○ Protective glasses for patient and operator. 	
v.	Robotic Rehab system with thermal camera	<ul style="list-style-type: none"> • The system should provide non-contact pressure and massage therapy using thermographic technology to support rehabilitation and recovery processes. • It must be a robotic platform capable of automating therapeutic protocols and movement sequences with minimal manual intervention from the operator. • The system should include a high-resolution thermography camera capable of scanning and mapping the patient's or athlete's heat signature to guide and adapt therapy parameters. • It should be designed to treat musculoskeletal conditions by delivering precisely controlled jets of pressurized air at optimal temperatures without direct physical contact. • The solution must offer extremely high precision in the treatment of musculoskeletal disorders (MSDs). • An integrated 3D vision system combined with thermal imaging should be included to ensure accurate detection of treatment zones and optimal targeting. • The device must include a user-friendly control interface that allows for intuitive configuration, monitoring, and operation. • It should support imaging data storage for post-treatment analysis, patient record-keeping, and future reference. <p>Robotic Arm & Treatment Delivery</p>	01

	<ul style="list-style-type: none"> • The robotic manipulator should have a minimum of six axes for flexible and precise motion control. • The arm must feature an integrated control system for synchronized and automated therapy execution. • It should be capable of delivering compressed air treatments with high positional and pressure accuracy. • The system must incorporate a built-in air compressor and control unit for efficient pressure generation and delivery. • Safety systems, including emergency stop functions and continuous pressure monitoring, must be integrated to protect the patient during therapy. <p style="text-align: center;">Cloud Connectivity & Data Management</p> <ul style="list-style-type: none"> • A cloud-based data platform should be included for secure storage and management of treatment information. • The platform must support detailed logging of each therapy session, including parameters, duration, and outcomes. • The system should provide the capability to track treatment history for individual patients over time. • Robust data security protocols should be implemented to ensure patient privacy and compliance with relevant data protection standards. 	
vi.	Overview	01

	<p>Non Invasive muscle physiology testing system</p>	<ul style="list-style-type: none"> The system should provide a non-invasive, rapid, and user-friendly solution for assessing skeletal muscle contractile properties. It must include a skin-mounted displacement sensor capable of capturing muscle response without the need for invasive procedures. The device should be equipped with an electrical stimulator that delivers controlled, repeatable stimuli to ensure standardized muscle contractions for accurate testing. A built-in display interface should allow real-time visualization of results during assessment. <p>Software Requirements:</p> <ul style="list-style-type: none"> The software should include integrated modules for: <ul style="list-style-type: none"> Metadata management Measurement execution and data acquisition Data import and export Access to a standard reference database for comparative analysis It should support modern operating systems (e.g., Windows XP, Vista, 7, 10 or equivalent). Data handling capabilities should include compatibility with SQLite databases, as well as export options to OpenOffice, MS Excel, and PDF formats for documentation and reporting. <p>Muscle Contractile Parameters Measured:</p> <ul style="list-style-type: none"> Delay Time (td): Time from the electrical stimulus to 10% of contraction onset. 	
--	--	--	--

		<ul style="list-style-type: none"> • Contraction Time (tc): Time between 10% and 90% of the muscle contraction. • Sustain Time (ts): Duration between 50% of contraction and 50% of relaxation. • Relaxation Time (tr): Time from 90% to 50% of the relaxation phase. • Maximal Displacement (Dm): Peak amplitude of the muscle contraction. 	
vii	Minor Civil Works	Work of repair/renovation/fabrication of infrastructure proposed at the center (as per site inspection conducted by bidder)	01
viii	Athlete Management System (3 years subscription)	<p style="text-align: center;">System Features</p> <ul style="list-style-type: none"> • Platform Setup & Support: Should include online or on-site configuration, with dedicated account support and training resources. • Data Collection: Customizable form builder for wellness and assessment tracking; integration with third-party data such as wearables, hydration, and weight metrics. • Data Visualization: Individual athlete profiles with compliance monitoring, progress dashboards, and customizable reports that combine multiple data streams. • Programming Tools: Ability to build, assign, and track training, strength, and rehabilitation programs. • Injury & EMR Management: Comprehensive logging for injuries, incidents, and treatments. 	01

	<ul style="list-style-type: none"> • Communication & Administration: File sharing, calendar integration, internal messaging, permission management, and manual CSV data import. • Integration: Should support 15 or more API connections and allow data exchange with external platforms. • Access & Interface: Available on Android and iOS with personalized dashboards for athletes to monitor programs and performance trends. Staff should be able to control athlete access to specific metrics. <ul style="list-style-type: none"> • Customization: Unlimited form creation, report and dashboard customization, and multi-channel notifications (SMS, email, in-app). • Subscription: Comes with a 3-year license, extendable annually thereafter. <p style="text-align: center;">Security & Compliance</p> <ul style="list-style-type: none"> • Access Control: Secure login with username/password, role-based access permissions, and multi-factor authentication. Automated time-based account lockout after repeated failed attempts. • Data Protection: Must comply with HIPAA, PIPEDA, GDPR, and CCPA. Should be certified for privacy-by-design principles. • Encryption & Safety: All data encrypted at rest and in transit (AES-256). Must include data loss prevention and continuous security monitoring. • Compliance Infrastructure: Certified information privacy manager and robust privacy program aligned with evolving industry standards. 	
--	--	--

RFP for Establishment & Operation of High-Performance Sports Science Centre in Shillong, Meghalaya

8	Human Resources	Quantity/Units
i.	Centre In Charge	01
ii.	Sr. Physiotherapist	02
iii.	Jr. Physiotherapist	05
iv.	Sr. Strength & Conditioning Expert	01
v.	Jr. Strength & Conditioning Expert	02
vi.	Exercise Physiologist	01
vii.	Sport Psychologist	01
viii.	Nutritionist	01
ix.	Sport Scientist	01
x.	Sport Massage Therapist	02
xi.	Biomechanist	01
xii.	Receptionist	01

8.13

Overall Operation & Maintenance of the HPSSC as per terms & Conditions mentioned in the document

Note:

1. **Bidders need to quote prices for all items and sections mentioned in the price schedule form. Bidders who would not quote prices for all items and sections mentioned in the price schedule form shall be summarily disqualified.**
2. **Bidders are strictly advised not to submit the detailed cost breakdown as part of the Technical Proposal. Submission of such financial details in the Technical Proposal shall be considered a material deviation and will result in immediate disqualification of the bid.**

Annexure N – Format for Curriculum Vitae (CV)

The following information should be provided in the format below for each of the key personnel as specified in the document. This information should cover all the qualifications and work experience of the proposed personnel. Add additional sheets if necessary.

Roles & Responsibilities of the proposed personnel for the smooth functioning of the HPSSC to be annexed.

1. Details

Name of Bidder:	
Name of Professional:	
Position:	
Date of Birth:	
Country of Citizenship/Residence:	

2. Education (starting from Matriculation):

Name of Institution/University	Degree Obtained with specialization	Year of Graduation

3. Work Experience:

- a. Total Years of Work Experience:**
- b. Total Years of Relevant Work Experience:**
- c. Employment Record:**

RFP for Establishment & Operation of High-Performance Sports Science Centre in Shillong, Meghalaya

SN.	Name of Organisation	Position Held	Duration (DD/MM/YY to DD/MM/YY)	Detailed Tasks Handled
1.				
2.				
3.				
4.				

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Purchaser.

Name of Team Member

Signature

Date

(Signature, name and designation of the authorized signatory)

(Name and seal of the Bidder)

Date: